

# OPIOID STEERING COMMITTEE

**Location:** LEC, EOC Conference room  
**Date:** 10/14/24  
**Time:** 2:30 PM  
**Co-Chair:** Amy Bowles  
**CO-Chair:** Monica Thul

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## Agenda items

1. Meeting called to order at 2:30pm
  - a. In attendance: Amy Bowles, Amanda Sachau, Sheriff Jason Riggs, Jeff Lind, Anne Lindseth, Carissa Golden, Joe Kleszyk
  - b. Absent: Commissioner Joe Gould, David Hanson
2. Welcome and Updates
  - a. Reviewed Mission Statement and Committee Guidelines
    - (a) Made revisions to the guidelines, with a passing vote 6/6
    - (b) Anne Lindseth motion passed to appoint co-chair for Chief Strategist
  - b. RFP and budget updates
    - (a) Account balance reviewed
    - (b) RESET Client Program – Kind bags (meeting was 10/8/2024). Mindy will report out during the November meeting.
      - (i) Clothing needed, related for winter needs
3. Action Items
  - a. Committee Next Steps – Awardees as guest speakers (2 at November, 2 at January).
  - b. Fall Listening Sessions–
    - (i) MOU requirement Municipalities and Community Annual meeting
      - a.) Would appreciate Committee presence at 6 PM on October 15, 2024, Will be held in the County Board Room, following the 5PM board meeting.
      - b.) This will include an update from the Chair and an opportunity for community members and elected officials to share ideas. Will include a virtual option, for viewing.
  - c. SUD campaign – has begun with a focus on SUD during pregnancy

- a. Attending Blackduck health fair this evening
- b. Currently not using funding to support the Campaign.
  - i. Encouraged members to bring funding ideas or requests to the next meeting.
  - ii. Amy has been with Pinnacle on marketing and education ideas for the SUD Campaign, focused on Opioids. Next Pinnacle meeting 10/22/24
- d. Next RFP to be released in January 2025 with intent to award up to \$70,000.
- e. Next meeting – create a name for our committee. Submit ideas to talk about at the November meeting (Dr. Joe Corser)
- f. Methadone Clinic in our county, next meeting

#### 4. Membership

- a. New members – Reminder on required attendance and will revisit every July (2025 next year).

#### 5. Next meetings –

- a. Next County meeting December 9 , 2024
- b. Next Full group (17 members) meeting November 14, 2024

#### Reset Supplies



Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 <sup>nd</sup> round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting
Draft, approval, signed Contracts	Amy, David, Awardees	7/2/24 Board meeting	Go live 7/2/2024
2024 Community Listening Sessions	Steering Committee	October, see August meeting minutes	Schedule for October 15, 2024
Invite Awardees to Committee Meetings	Amy, Committee	Begin November 2024	In progress
Create a Community Resource page on Opioid Website	Amanda, Joe, Jenny V	September 2024, Completed	Working with CRC and Diane
SUD Campaign	Committee	Ongoing	In progress. Started handing out educational material for Proof Alliance and Suicide Prevention
Kind kits	Committee	Started 10/8/2024	Sub-group to present ideas at November meeting
Creating Committee Name	Committee	TBD	Bringing more awareness to the community
Release Second RFP	Committee	11/14/24 Review, revisions	Publish 1/6/2024