

**MINUTES OF THE PROCEEDINGS  
OF THE BELTRAMI COUNTY COMMUNITY HEALTH BOARD  
July 16, 2024**

The Beltrami County Community Health Board met in regular session on July 16, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

**CALL TO ORDER**

Chair John Carlson, called the meeting to order at 2:00 p.m. Board Members Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

**GENERAL COMMENTS - BOARD CHAIR**

None.

**APPROVAL OF AGENDA**

No additions or corrections were made to the agenda.

**GENERAL BUSINESS**

Approved Agenda and Amendments

A motion to approve the Agenda with no Amendments was made by Board Member Anderson, seconded by Board Member Gould and unanimously carried.

Approved Minutes

A motion was made by Board Member Gould, and seconded by Board Member Sumner, to approve the April 16, 2024 Community Health Board Minutes. Unanimously carried.

**REGULAR AGENDA**

Programs & Services

Public Health Director, Amy Bowles discussed the following:

- Grants and Funding
  - Department currently responsible for 21 grants
  - HHS does have a budget enhancement request for a additional position for 2025 budget consideration
  - The CHB's, PH department has a budget enhancement request for an additional position for the 2025 budget consideration to support the required 0.5 Emergency Preparedness FTE
- Partnerships
  - Supported HHS staff training, "The Power of Building Inclusive Communities."
  - One HHS Staff awarded a seat for the BEC Health Equity training

- Odam's Medical Group Mobile Healthcare service and Minnesota Childrens Dental starting in July.
- Minnesota Breastmilk Bank and Minnesota Diaper bank have been successful.
- Public Health Services
  - Clinic
    - Goals: Mobile WIC clinic and innovative ways to normalize breastfeed, including art.
    - All 2023 and 2024 audits have passed state and federal requirements.
    - Services for Home visiting, Immunizations, child and family safety, drug screening, and early interventions continue to thrive and exceed expectations.
    - Thanked Commissioners for supporting the remodel
- Substance Use Disorder (SUD)
  - Continue to serve as the lead agency and chief strategist for the Beltrami County Opioid Steering Committee
  - Future SUD campaign to start late summer, early spring.
  - Data related to Fetal Alcohol Syndrome (FAS) and Neonatal Abstinence Syndrome (NAS)

#### Community Health Assessment (CHA/CHIP)

The CHIP is a delegated State Mandate. Public Health is currently gathering citizen input with a public community health assessment survey. Staff, citizens and partners are working hard to promote and gather as much citizen participation in this survey as possible. The final report is due to the State in September of 2025.

- Updated on progress of the work group
- Creation of survey, success is dependent on community involvement and leadership support
- 193 surveys completed at time of meeting
- Data from CDC shared on overdoses in Beltrami county, including youth cannabis involved ED visits per week in MN.
- Work group would like the board to consider an action of the CHIP to include creating safe administration kits that may contain items such as bandages, ChapStick, condoms, and Narcan.

#### Commissioners' Comments and Agenda Additions

No additional agenda items were suggested.

Next regular meeting of the Community Health Board will be October 15, 2024, in the Board Room of the County Administration Building.

**MEETING ADJOURNMENT**

The Community Health Board meeting was adjourned at 2:58 p.m. with a motion from Board Member Anderson and seconded by Board Member Gaasvig. Motion carried unanimously.



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John Carlson, Chair



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Amy Bowles, MSN, BSN, RN, PHN  
Community Health System Administrator