

OPIOID STEERING COMMITTEE

Location: LEC, EOC Conference room
Date: 8/12/24
Time: 2:30 PM
Co-Chair: Amy Bowles
CO-Chair: Monica Thul

Agenda items

1. Meeting called to order at 2:05pm

- a. In attendance: Amy Bowles, Carissa Golden, Jeff Lind, Amanda Sachau, David Hanson, Sheriff Jason Riggs, Commissioner Joe Gould, Anne Lindseth
- b. Absent: Joe Kleszyk

2. Welcome and Updates

- a. Reviewed Mission Statement
- b. RFP and budget updates
 - (a) Account balance reviewed
 - (b) RESET Client Program – report from Amanda S.

3. Action Items

- a. Committee Next Steps – Awardees as guest speakers
 - (a) Ideas: Committee meetings, listening sessions, board meetings
- b. Fall Listening Sessions–
 - (i) MOU requirement “Municipalities”
 - (ii) Recommendation from County Attorney, David Hanson
 - (iii) Ideas from last meeting: Add a survey, offer a day and evening session, The Bridge or the Boys and Girls Club, BSU – one out of town, and end of October (alcohol awareness month)
 - 1. Outcome – we will host one meeting in Bemidji, at the county board room every other year in October, inviting community members and sending a letter to invite Municipalities (even years). We will host one meeting (odd years) further north in the county, inviting community members, and sending a letter to invite Municipalities.
 - (iv) Consider input from the Community Health Assessment
 - 1. SUD campaign – focus on a population, start small with actionable items, update on work being done, plans, and marketing contract.

2. Use of funding to support the Campaign.

- a. Encouraged members to bring funding ideas or requests to the next meeting. Amy will work with Pinnacle on marketing and education ideas for the SUD Campaign, focused on Opioids to the committee.
- c. Next RFP to be released in January 2025 with intent to award up to \$70,000.
- d. Website –making a list of community resources for the additional tab.
 - (a) Amanda – recommended placing a link to CRC.

4. Membership

- a. New members - Required Attendance, since this group took several months to finalize, and only started meeting last October. Will table this and revisit every July.

5. Next meetings –

- a. Next County meeting October 14, 2024
- b. Next Full group (17 members) meeting September 9, 2024

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 nd round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting
Draft, approval, signed Contracts	Amy, David, Awardees	7/2/24 Board meeting	Go live 7/2/2024
2024 Community Listening Sessions	Steering Committee	October, see August meeting minutes	Schedule for October 15, 2024
Invite Awardees to Committee Meetings	Amy, Committee	TBD	In progress
Create a Community Resource page on Opioid Website	Amanda, Joe, Jenny V	September 2024	Working with CRC and Diane
SUD Campaign	Committee	Ongoing	In progress. Started handing out educational material for Proof Alliance and Suicide Prevention