

# OPIOID STEERING COMMITTEE

**Location:** LEC, EOC Conference room  
**Date:** 9/9/24  
**Time:** 2:00 PM  
**Co-Chair:** Amy Bowles  
**CO-Chair:** Monica Thul

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## Agenda items

1. Meeting called to order at 2:05pm
  - a. In attendance: Amy Bowles, David Lazella, Amanda Sachau, David Hanson, Dr. Joseph Corser, Sheriff Jason Riggs, Selena Beasley
  - b. Virtual: Melinda Broden, Commissioner Joe Could, Jennifer Greenleaf
  - c. Absent: Jeff Lind, Anne Lindseth, Carissa Golden, Joe Beaudreau, Jenny Vance, Joe Kleszyk
2. Welcome and Updates
  - a. Reviewed Mission Statement
  - b. RFP and budget updates
    - (a) Account balance reviewed
    - (b) RESET Client Program – Attached end of agenda/minutes photo
      - (i) Sentence to Serve conversation, clothing related for winter needs
3. Action Items
  - a. Committee Next Steps – Awardees as guest speakers (2 at November, 2 at January).
  - b. Fall Listening Sessions–
    - (i) MOU requirement Municipalities and Community Annual meeting
      - a.) Outcome – we will host one meeting in Bemidji, at the county board room every other year in October. We will host one meeting (odd years) further north in the county, inviting community members, and sending a letter to invite Municipalities.
      - b.) Would appreciate Committee presence at 6 PM on October 15, 2024, for the required MOA Municipalities and public Annual Meeting. To be held in the Commissioner Board Room, following the 5PM board meeting. This will include an update from the Chair and an

opportunity for community members and elected officials to share ideas. Will include a virtual option, for viewing.

- c. Consider input from the Community Health Assessment – Chemical dependency has been ranked #1, with 30% of those representing non-Caucasian.
  1. SUD campaign – has begun with a focus on SUD during pregnancy
    - a. Attended Parents night out, County Fair, and Pride Event – handing out education and providing verbal education
    - b. Use of funding to support the Campaign.
      - i. Encouraged members to bring funding ideas or requests to the next meeting. Amy will work with Pinnacle on marketing and education ideas for the SUD Campaign, focused on Opioids to the committee.
      - ii. Amy will send a virtual meeting to talk about safe use kits (Care kits, harm reduction kits, kind kits)
      - iii. Fentanyl strips, SDI's supplies/education, condoms, ChapStick, education pamphlets, resources, med disposal bag, Narcan
  - d. Next RFP to be released in January 2025 with intent to award up to \$70,000.
  - e. Website –making a list of community resources for the additional tab was updated
  - f. Next meeting – create a name for our committee. Submit ideas to talk about at the November meeting

#### 4. Membership

- a. New members – Reminder on required attendance and will revisit every July (2025 next year).

#### 5. Next meetings –

- a. Next County meeting October 14 , 2024
- b. Next Full group (17 members) meeting November 14, 2024

Photo of supplies for RESET program:



Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 <sup>nd</sup> round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting
Draft, approval, signed Contracts	Amy, David, Awardees	7/2/24 Board meeting	Go live 7/2/2024
2024 Community Listening Sessions	Steering Committee	October, see August meeting minutes	Schedule for October 15, 2024
Invite Awardees to Committee Meetings	Amy, Committee	Begin November 2024	In progress
Create a Community Resource page on Opioid Website	Amanda, Joe, Jenny V	September 2024, Completed	Working with CRC and Diane
SUD Campaign	Committee	Ongoing	In progress. Started handing out educational material for Proof Alliance and Suicide Prevention
Kind kits	Committee	TBD	Sub-group to present ideas at November meeting
Creating Committee Name	Committee	TBD	Bringing more awareness to the community