

OPIOID STEERING COMMITTEE

Location: EOC
Date: 2/10/2025
Time: 2:36 PM
Co-Chair: Amy Bowles
CO-Chair: Anne Lindseth

Agenda items

1. Meeting called to order at 2:05 pm
 - a. In attendance: Amy Bowles, Amanda Sachau, Jeff Lind, Sheriff Jason Riggs, Anne Lindseth, David Hanson,
 - b. Absent: Carissa Golden, Commissioner Tim Sumner, Joe Kleszyk,
 - c. Guests: None
2. Welcome and Updates
 - a. Reviewed Mission Statement and Committee Guidelines
 - b. Budget updates
 - (a) Anne's Report
 - (b) Funding Hope – Started Campaign, only three formal requests.
 - (c) Q&A Virtually February 3, 2025 was hosted with 4 people in attendance
3. Action Items
 - a. Committee Next Steps – Review RFP for 2025.
 - b. Beltrami County Board Update 2/18/2025
 - c. Beltrami County Newsletter article due 2/14/25
4. Next meetings –
 - a. Next Full group (17 members) meeting March 10, 2025
 - b. Next County meeting April 14, 2025

| Action items | Owner(s) | Deadline | Status |
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| Present at CHB | Amy | 7/18/23 | Complete, moved to BC Board Meetings |
| Application for Steering Committee | Amy | 7/20/23 | Sent to team for review |
| Advertise | Committee | 7/20/23 | See Spread sheet |
| Review Applications | Committee | 8/14/23 | Present at meeting |
| Review Financials | Committee | 8/14/23 | Presentation by Amy and Josh |
| Contact Chosen Applicants | Amy | 9/11/23 | 2 nd round, community members |
| Present Allocation of Funds to BC Board | Amy | 9/5/23 | Submit work bill for work session |
| Update in County Newsletter | Amy | TBD – Will submit each quarter as requested | Sent to Diane 8/16/23 |
| Posting of Meeting Minutes | Amy | TBD – Working with Diane | Delay due to new website |
| Opioid Summit | Committee | Red Lake hosted Twice | Several Committee Members Attended |
| Community Learning Sessions | Committee | 10/24 and 10/30 | Beltrami Electric and Black Duck Golf Course |
| BC Board Presentation | Amy | 9/18/23 | Committee members and approval of allocation of funds |
| Review Community Input from Learning Session | Committee | 11/13/23 | Continue in 2024 |

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| Creation and Release of RFP | Committee | 1/17/24 | Amy will present to board 1/16/24 |
| Review RFP | Committee | 3/11/24 | Amy to send final RFP and RFP applications to all board members by 3/1/24 |
| Present RFP funding to Board | Amy | 4/16/24 | Amy to present which applicants will receive funding at 4/16/24 county board meeting |
| Draft, approval, signed Contracts | Amy, David, Awardees | 7/2/24 Board meeting | Go live 7/2/2024 |
| 2024 Community Listening Sessions | Steering Committee | October, see August meeting minutes | Schedule for October 15, 2024 – available to public on website to read and listen |
| Invite Awardees to Committee Meetings | Amy, Committee | Begin November 2024 | Attended 10/18/2024 |
| Create a Community Resource page on Opioid Website | Amanda, Joe, Jenny V | September 2024, Completed | Working with CRC and Diane - |
| SUD Campaign (see below) | Committee | Ongoing | In progress. Started handing out educational material for Proof Alliance and Suicide Prevention |
| Kind – or – Hope bags “Funding Hope” | Committee – Mindy, Joe K, Jenny V | Started 10/8/2024 | Sub-group to present ideas at November meeting |
| Creating Committee Name | Committee | TBD “Funding Hope” | Bringing more awareness to the community |
| Release Second RFP | Committee | 11/14/24 Review, revisions | Publish 1/6/2025 See attached |

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| Updated and Revise Committee Guidelines | Committee | November/December 2024 | Submit to board – Amy 12/17/24 |
| Revise words in hands logo | Amy | November 2024 | Completed and sent to committee for approval |
| Funding Hope Advertising | Amy | Until funding spent | Advertising done via Pinnacle Market 1/2025 |
| Newsletter Article | Amy | Due 2/14/2025 | In progress |
| BC Board Update | Amy | 2/18/2025 | In progress |