

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 2, 2024**

The Beltrami County Board of Commissioners met in regular session on January 2, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Richard Anderson, called the meeting to order at 5:10 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and John Carlson were present.

GENERAL COMMENTS - OUTGOING BOARD CHAIR

Richard Anderson thanked members of the Board for a good year and accomplishing goals.

ELECTION OF BOARD OFFICERS

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Sumner, to appoint John Carlson as Board Chair for 2024. Unanimously carried.

A motion was made by Commissioner Carlson, and seconded by Commissioner Anderson, to appoint Craig Gaasvig as Board Vice Chair for 2024. Unanimously carried.

GENERAL COMMENTS - INCOMING BOARD CHAIR

Commissioner Carlson wished everyone a happy new year. Mr. Carlson also stated that he would be voting on all issues during his term as Board Chair.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Minnesota Rural Counties membership
- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson. Commissioner Gould made a request to add further discussion regarding ice rescues to the Regular Agenda. Commissioners Gaasvig and Anderson agreed to the addition. Unanimously carried.

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Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 19, 2023, and the Minutes of the Board of Commissioners Regular Meeting held December 19, 2023, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Legislative Lobbyist Contract

The Board, by adoption of its Consent Agenda, approved the Government Relations Proposal from Flaherty & Hood and authorized the expenditure of \$30,000 for these services in 2024.

Approved Final Pay Voucher SAP 004-657-003

The Board, by adoption of its Consent Agenda, approved the final pay voucher for SAP 004-657-003, in the amount of \$114,253.27 to R.J. Zavoral and Sons Inc, as submitted.

Approved Numerous Health & Human Services 2024 Contract

The Board, by adoption of its Consent Agenda, approved the following 2024 Health & Human Services Contracts:

- Bi-CAP Housing Locator
- Land of the Dancing Sky Area on Aging
- Evergreen Shelter
- GOAL Oriented Assisted Living
- Hope House/Community Support Systems
- Lutheran Social Services Guardianship
- Meridian Services
- Northwoods Community Assisted Treatment
- Occupational Development Center
- Sanford Health of Northern MN Outpatient Mental Health Services
- Sanford Health of Northern MN CSP Services

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- Sanford Health of Northern MN Clinical Supervision
- Sanford Health of Northern MN Crisis Contract
- Steller Human Services Mobile Crisis Contract
- WOLFE Center

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved 2024 Recreational Trail Sponsorship Resolution

The Board, by adoption of its Consent Agenda, approved the 2024 Recreational Trail Sponsorship Resolution:

WHEREAS, Beltrami County desires to maintain recreational trails for the enjoyment of the public and will serve as sponsor of various recreational trails that are part of the State of Minnesota Grant In Aid System,

WHEREAS, the 2024 and 2025 Minnesota Trails Assistance Program Grant Application has been prepared with Beltrami County as sponsor of the following trails:

- Bemidji Area Cross Country Ski Club
- Blackduck Stumpjumpers - Northland Trail
- Fourtown Grygla Sportsman's Club - Fourtown Grygla OHV
- Fourtown Grygla Sportsman's Club - Fourtown Grygla Snowmobile Trails
- Lost River Trails, Inc. - Lost River Trails
- North Country Snowmobile Club - North Country Trails
- Timber Riders ATV Club - Timber Trails
- Tri County Dirt Devil ATV Club - Tri County Dirt Devil Trails
- Northwoods Riders OHV Club - Wilton Trail NW

THEREFORE, BE IT RESOLVED, that Beltrami County agrees to act as the local sponsor for the application made by each club for funding with the State of Minnesota Grant in Aid System,

BE IT FURTHER RESOLVED, that Beltrami County agrees to sponsor said trails at no cost to the county for the period of July 1, 2024 to June 30, 2025 and the Beltrami County Auditor-Treasurer is authorized to serve as fiscal agent on behalf of the local unit of government.

REGULAR AGENDA

Appointment to County Extension Committee

The extension committee is recommending Jane Hanks of Kelliher, MN to fill the vacancy by committee member Debbie Reiersen's term ending in 2023.

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A motion was made by Commissioner Gaasvig, and seconded by Commissioner Sumner, to appoint Jane Hanks to the Extension Committee for a three-year term starting in January of 2024. Unanimously carried.

Appointment to HRA Board

The five member Beltrami County Housing and Redevelopment Authority Board of Directors is appointed by the County Board. With a recent vacancy on the board, the HRA is recommending the appointment of Patrick Weerts.

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to appoint Patrick Weerts to the Housing and Redevelopment Authority Board, as recommended. Unanimously carried.

Minnesota Rural Counties Membership

A motion was made by Commissioner Gould, and seconded By Commissioner Sumner, to approve 2024 membership with Minnesota Rural Counties (MRA) for a fee of \$2,900. Carried 3:2 vote. Commissioners Carlson and Gaasvig voted No.

Commissioner Gould volunteered to serve on the committee.

Ice Rescue Discussion

Commissioner Gould inquired as to any authority the Board may have to restrict and enforce banning lake access. The County Attorney confirmed, that the Sheriff, by State Statute, was the authority on public safety. Members of the Board discussed scenarios of enforceability, responsibility and accountability from both the law enforcement side and the citizen perspective.

Administrator's Update

- Jail Project Update
 - Closed on Crown Property
 - Working on CMAR Contract
 - Major Project update to the Board on Jan. 16
- Redistricting Update - first meeting is scheduled for Feb. 6
- Meeting with area leaders to discuss resurrecting Bemidji Day at the Capital
- Important dates:
 - Port Hope Township meeting Jan. 3rd 7 pm
 - Turtle Lake Township meeting Jan 8th 7 pm
 - January 15 Martin Luther King holiday

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COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould a provided brief meetings update

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 16, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:50 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 3, 2024**

The Beltrami County Board of Commissioners met in special session on January 3, 2024, at the Port Hope Town Hall, Turtle River, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

The meeting was called to order, by Chair John Carlson, in conjunction with the Port Hope Town Board meeting, called to order by Chair Jim Adams at 7:02 p.m. Commissioners Joe Gould, Craig Gaasvig and Richard Anderson were present.

REGULAR AGENDA

Public Hearing - County Road Reversion to Porth Hope Township

A motion was made by Commissioner Anderson and Seconded by Commissioner Gaasvig to open the public hearing at 7:09 p.m. Motion carried.

Highway Engineer, Bruce Hasbargen reviewed the intent to revert a portion of Amie Avenue and Lonne Avenue, and a portion of the original right of way of CSAH 22 to Port Hope Township. These roads are in Pearl's Subdivision and there is no valid reason for them to be County roads. MN Statute 163.11 provides for the revocation and reversion of a county road to a township. The Statute stipulates that the County shall improve the road to standards before reversion top the Township and also for the County to maintain the road for two years after reversion.

The County is requesting Port Hope Township to waive the County's requirement to improve the roads and to maintain them for two years, as they are not currently used, active roadways.

No citizens were present to address the Board on this issue.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to close the public hearing at 7:12 p.m. Motion carried.

A motion was made by Jim Adams and seconded by Ashley Stevens, to waive the County's requirement to improve the roads in Pearl's Subdivision and to maintain them for two years after reversion to the Township. Motion carried.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Gould to approve the Resolution to revoke a portion of Amie Avenue and Lonne Avenue, and a portion of the original right of way of CSAH 22, as submitted. Motion carried.

RESOLUTION TO REVOKE A PORTION OF AMIE AVENUE AND LONNE AVENUE, AND A PORTION OF THE ORIGINAL RIGHT OF WAY OF CSAH 22
 Authorization to Revoke a portion of Amie Avenue and Lonne Avenue, and a portion of the original right of way of CSAH 22 and Revert to Port Hope Township

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described as a portion of Amie Avenue and Lonne Avenue, and a portion of the original right of way of CSAH 22 shall be revoked under the provisions of Minnesota Laws;

WHEREAS, there is no valid reason for that portion of Amie Avenue and Lonne Avenue, and a portion of the original right of way of CSAH 22 to be maintained as a county road;

WHEREAS, Minnesota Statutes 163.11, provides for the revocation and reversion of a county road to a township;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit;

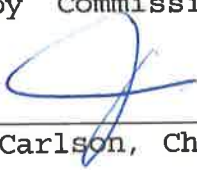
Those parts of Amie Avenue and Lonne Avenue, and the original right of way of CSAH 22 within Pearl's Subdivision, according to the recorded plat thereof, on file and of record in the Office of the County Recorder, Beltrami County, Minnesota, lying southwesterly of a line drawn 66 feet southwesterly of, and parallel to, the centerline of CSAH 22 as it exists in 2023.

be, and hereby is, revoked and shall revert to Port Hope Township.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:15 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.


 Bruce Hasbargen, Highway Engineer


 John Carlson, Chair

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
January 8, 2024**

The Beltrami County Board of Commissioners met in special session on January 8, 2024, at the Turtle Lake Town Hall, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

The meeting was called to order, by Chair John Carlson, in conjunction with the Turtle Lake Town Board meeting, called to order by Chair Michelle Anderson at 7:00 p.m. Commissioners Craig Gaasvig, Richard Anderson and Joe Gould were present.

REGULAR AGENDA

Public Hearing - County Road Reversion to Turtle Lake Township
A motion was made by Commissioner Anderson and Seconded by Commissioner Gaasvig to open the public hearing at 7:04 p.m. Motion carried.

Highway Engineer, Bruce Hasbargen reviewed the intent to revert a portion of Idlewild Avenue North to Turtle Lake Township. There is no valid reason for it to be a county road. MN Statute 163.11 provides for the revocation and reversion of a county road to a township. The Statute stipulates that the County shall improve the road to standards before reversion to the Township and also for the County to maintain the road for two years after reversion.

The County is requesting Turtle Lake Township to waive the County's requirement to improve the roads and to maintain them for two years, as they are not currently used, active roadways.

There were 9 citizens present. A question was asked regarding why the county could not vacate the right of way and leave the township out of the process. It was explained that the Statutes do not allow for the county to vacate the platted right of way, it only allows the county to revert it to the township. A question was asked regarding the process for the township to vacate the right of way. The Township explained it can be done via petition of landowners or at the annual township meeting. A question was asked if the County will have all paperwork and recording of documents completed before the Township annual meeting. The County Engineer answered that it would be done before then.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Gould, to close the public hearing at 7:14 p.m. Motion carried.

A motion was made by Ken McBride and seconded by Michelle Anderson, to waive the County's requirements to improve Idlewild Avenue North and to maintain it for two years after reversion to the Township. Motion carried.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the Resolution to revoke a portion of Idlewild Avenue North, as submitted. Motion carried.

RESOLUTION TO REVOKE A PORTION OF IDLEWILD AVENUE NORTH

Authorization to Revoke a portion of Idlewild Avenue North and Revert to Turtle Lake Township

WHEREAS, it appears to the County Board of the County of Beltrami that the road hereinafter described as a portion of Idlewild Avenue North shall be revoked under the provisions of Minnesota Laws;

WHEREAS, there is no valid reason for that portion of Idlewild Avenue North to be maintained as a county road;

WHEREAS, Minnesota Statutes 163.11, provides for the revocation and reversion of a county road to a township;

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Beltrami that the road described as follows, to-wit;

All that part of IDLEWILD AVE. NORTH, as dedicated on the plat of ANGLERS PARADISE, according to the recorded plat thereof, lying westerly of "Line A" and easterly of "Line B", except those parts lying within 66 feet northwesterly of the following described road centerline:

Said "Line A" is described as follows:

Commencing at the southwest corner of Government Lot 3, Section 34, Township 148 North, Range 33 West, Beltrami County, Minnesota, said corner is designated by an iron pipe, 1/2 inch in diameter; thence North 00°03'12" East, bearing based on the

Beltrami County Coordinate System, South Zone, along the west line of said Government Lot 3, a distance of 338.83 feet to the southeast corner of Lot I, said Angler's Paradise; thence South 51°56'32" West, along the southerly line of said Lot I, a distance of 126.09 feet to the point of beginning of said "Line A" to be described, said point is designated by an iron pipe, 1/2 inch in diameter, stamped 15483; thence South 37°56'33" East to the intersection with the southerly line of said IDLEWILD AVE. NORTH and said line there terminating.

Said "Line B" is described as follows:

Commencing at the southwest corner of Government Lot 3, Section 34, Township 148 North, Range 33 West, Beltrami County, Minnesota, said corner is designated by an iron pipe, 1/2 inch in diameter; thence North 00°03'12" East, bearing based on the Beltrami County Coordinate System, South Zone, along the west line of said Government Lot 3, a distance of 338.83 feet to the southeast corner of Lot I, said Angler's Paradise; thence South 51°56'32" West, along the southerly line of Lots I and J, said Angler's Paradise; a distance of 646.52 feet to the Southeast Corner of Lot K, said Angler's Paradise; said corner is designated by an iron pipe, 1/2 inch in diameter; thence South 51°53'23" West, along the south line of said Lot K, a distance of 4.17 feet to the point of beginning of said "Line B" to be described, said point is designated by an iron pipe, 1/2 inch in diameter, stamped 15483; thence South 38°05'53" East to the intersection with the southerly line of said IDLEWILD AVE. NORTH and said line there terminating.

Road Centerline Description:

Commencing at the west quarter corner of Section 33, Township 148 North, Range 33 West, Beltrami County, Minnesota; thence North 00°42'24" East, Beltrami County Coordinate System, South Zone bearing, along the west line of said Section 33 a distance of 2614.85 feet to the northwest corner of said Section 33, said corner being the point of beginning of the centerline to be described; thence South 89°30'50" East along the north line of said Section 33 a distance 2332.82 feet, thence easterly and southeasterly along a tangential curve to the right a distance of 1068.93 feet, said curve having a radius of 1145.92 feet and a central angle of 53°26'47"; thence South 36°04'03" East along tangent to the last described curve a distance of 578.34 feet; thence southeasterly along a tangential curve to the left a distance of 361.81 feet, said curve having a radius of 1432.39 feet and a central angle of 14°28'21"; thence South 50°32'25" East along tangent to the last described curve a distance of

244.21 feet; thence southeasterly and northeasterly along a tangential curve to the left a distance of 1484.91 feet, said curve having a radius of 790.29 and a central angle of $107^{\circ}39'22''$; thence North $21^{\circ}48'13''$ East along tangent to the last described curve a distance of 695.40 feet; thence northeasterly along a tangential curve to the right a distance of 439.44 feet, said curve having a radius of 716.20 feet and a central angle of $35^{\circ}09'18''$; thence North $56^{\circ}57'31''$ East along tangent to the last described curve a distance of 177.93 feet; thence northeasterly and northerly along a tangential curve to the left a distance of 637.30 feet, said curve having a radius of 716.20 feet and a central angle of $50^{\circ}59'03''$; thence North $05^{\circ}58'28''$ East along tangent to the last described curve a distance of 187.99 feet; thence northeasterly along a tangential curve to the right a distance of 413.30 feet, said curve having a radius of 716.20 feet and a central angle of $33^{\circ}03'49''$; thence North $39^{\circ}02'17''$ East along tangent to the last described curve a distance of 1402.02 feet; thence northeasterly along a tangential curve to the right a distance of 628.35 feet; said curve having a radius of 1909.86 and a central angle of $18^{\circ}51'01''$; thence North $57^{\circ}53'19''$ East along tangent to the last described curve a distance of 1032.83 feet; thence northeasterly and northerly along a tangential curve to the left a distance of 762.48 feet; said curve having a radius of 716.20 feet and a central angle of $60^{\circ}59'55''$; thence North $03^{\circ}06'36''$ West along tangent to the last described curve a distance of 1124.44 feet; thence northerly and northeasterly along a tangential curve to the right a distance of 1088.79 feet, said curve having a radius of 716.20 feet and a central angle of $87^{\circ}06'11''$; thence North $83^{\circ}59'35''$ East along tangent to the last described curve a distance of 1326.64 feet; thence northeasterly, easterly, and southeasterly along a tangential curve to the right a distance of 540.67 feet, said curve having a radius of 1637.02 feet and a central angle of $18^{\circ}55'25''$; thence South $77^{\circ}05'01''$ East along tangent to the last described curve a distance of 1423.49 feet; thence southeasterly along a tangential curve to the right a distance of 650.96 feet, said curve having a radius of 1432.39 feet and a central angle of $26^{\circ}02'18''$; thence South $51^{\circ}02'42''$ East along tangent to the last described curve a distance of 1308.81 feet; thence southeasterly along a tangential curve to the left a distance of 1177.81 feet, said curve having a radius of 1909.86 feet and a central angle of $35^{\circ}20'03''$; thence South $86^{\circ}22'46''$ East along tangent to the last described curve a distance of 1593.36 feet, thence southeasterly along a tangential curve to the right a distance of 1396.39 feet, said curve having a radius of 968.38 and a central angle of $82^{\circ}37'11''$; thence South $03^{\circ}45'34''$ East along tangent to the last


described curve a distance of 949.09 feet; thence southerly and southeasterly along a tangential curve to the left a distance of 1759.58 feet, said curve having a radius of 1091.35 feet and a central angle of $92^{\circ}22'40''$; thence North $83^{\circ}51'46''$ East along tangent to the last described curve a distance of 2810.27 feet; thence northeasterly, easterly and southeasterly along a tangential curve to the right a distance of 657.20 feet, said curve having a radius of 1091.35 feet and a central angle of $34^{\circ}30'11''$, thence South $61^{\circ}38'03''$ East along tangent to the last described curve a distance of 2066.73 feet; thence southeasterly and easterly along a tangential curve to the left a distance of 707.22 feet, said curve having a radius of 1432.39 and a central angle of $28^{\circ}17'19''$; thence South $89^{\circ}55'22''$ East along tangent to the last described curve a distance of 2424.10 feet; thence easterly and southeasterly along a tangential curve to the right a distance of 1008.12 feet, said curve having a radius of 954.93 feet and a central angle of $60^{\circ}29'14''$, thence South $29^{\circ}26'08''$ East along tangent to the last described curve a distance of 252.26 feet to a point lying South $21^{\circ}22'02''$ West a distance of 752.18 feet from the north quarter corner of Section 32, Township 148 North, Range 32 West, Beltrami County, Minnesota, and there terminating.

be, and hereby is, revoked and shall revert to Turtle Lake Township.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 7:16 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.


Bruce Hasbargen, Highway Engineer


John Carlson, Chair

**MINUTES OF THE PROCEEDINGS
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January 16, 2024**

The Beltrami County Board of Commissioners met in regular session on January 16, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:06 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Approval of adding the MRC appointment to the AMC Committee appointments Agenda Item.
- Approval of County Administrator Performance Evaluation
- Approval of Jail Project Outdoor Programming Space
- Approval of Jail Project Sweat Lodge
- Approval of Number of Beds in the Jail Design
- Approval of the Design Development Phase of the Jail Project

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 2, 2024, and the Minutes of the Board of Commissioners Regular Meeting held

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January 2, 2024, and the Minutes of the Special Meetings held on January 3, 2024 and January 8, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2023 PILT Fund Appropriation

The Board, by adoption of its Consent Agenda, approved the out of cycle funding recommendation unanimously made by the Kelliher Waskish Citizen Committee for an additional 2023 Appropriation of the PILT Fund in the amount of \$36,682 for the Kelliher Fire & Rescue purchase of battery operated extrication tools, as submitted.

Approved Temporary Liquor License Application from Bemidji Jaycees

The Board, by adoption of its Consent Agenda, approved the temporary liquor license application from the Bemidji Jaycees for the Bash Fishing Derby to be held on February 24, 2024, on Lake Bemidji.

Approved Public Hearing Date for Renaming Unnamed Lake 04-0078

The Board, by adoption of its Consent Agenda, approved scheduling the Public Hearing date of February 6, 2024, for the naming of unnamed Lake 04-0078 to Jessen Lake.

Approved Health & Human Services Funeral and Final Disposition Policy

The Board, by adoption of its Consent Agenda, approved the Beltrami County Funeral and Final Disposition policy as updated and required per Statute 261.035, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

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Approved Health & Human Services Release Request for Funding RFP
The Board, by adoption of its Consent Agenda, approved the release of the RFP for Funding, to the public, for Opioid Settlement Funds, as submitted.

Approved Health & Human Services Warrant Payment List
The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolutions of Support for Bike/Pedestrian Trail along CSAH 7
The Board, by adoption of its Consent Agenda, approved the Resolutions for grant applications supporting the Bike/Pedestrian Trail along CSAH 7:

Resolution Supporting the County State Aid Highway 7 (CSAH 7) Multi-Use Trail Project and Application for the Minnesota Department of Transportation (MnDOT) Active Transportation Infrastructure Program Grant

WHEREAS, CSAH 7 is a main route into the City of Bemidji from the southwest part of Beltrami County; and
WHEREAS, the Bemidji High School and Gene Dillion Intermediate School are located along CSAH 7 and they generate significant traffic from all types of users of the school facilities; and
WHEREAS, CSAH 7 is part of the Mississippi River Bike Trail and the Great River Road which generate bicycling and other traffic; and
WHEREAS, the MnDOT Active Transportation Infrastructure Program Grant can help provide funds for an off-street trail; Now, therefore
BE IT RESOLVED that the Beltrami County Board of Commissioners supports the CSAH 7 multi-use trail project; and
BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for the MnDOT Active Transportation Infrastructure Program Grant to help fund this project.
BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports funding the engineering, right of way, inspection, non-eligible costs, as well as eligible costs in excess of the grant amount.

And

Resolution Supporting the County State Aid Highway 7 (CSAH 7) Multi-Use Trail Project and Application for the Minnesota

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Department of Transportation (MnDOT) Safe Routes to School
Infrastructure Program Grant

WHEREAS, CSAH 7 is a main route into the City of Bemidji from the southwest part of Beltrami County; and

WHEREAS, the Bemidji High School and Gene Dillion Intermediate School are located along CSAH 7 and they generate significant traffic from all types of users of the school facilities; and

WHEREAS, CSAH 7 is part of the Mississippi River Bike Trail and the Great River Road which generate bicycling and other traffic; and

WHEREAS, the MnDOT Safe Routes to School Infrastructure Program Grant can help provide funds for an off-street trail; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners supports the CSAH 7 multi-use trail project; and

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for the MnDOT Safe Routes to School Infrastructure Program Grant to help fund this project.

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports funding the engineering, right of way, inspection, non-eligible costs, as well as eligible costs in excess of the grant amount.

Approved Resolution of Support of Working with Northern Township
on Wastewater Treatment Facility Location

The Board, by adoption of its Consent Agenda, approved the Resolution supporting facilitating and working with Northern Township in locating the Wastewater Treatment Facility on tax-forfeited land or a land exchange with the MN/DNR:

NORTHERN TOWNSHIP INFRASTRUCTURE RESOLUTION OF SUPPORT

WHEREAS, Lake Bemidji is an historic and spiritual water body which serves as an important cultural and recreational resource to Beltrami County; and

WHEREAS, the combination of a high-water table and many aging residential and commercial septic systems on the Northwest and North end of Lake Bemidji pose a potential health risk and threaten the water quality of Lake Bemidji; and

WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park, which are located on the Northwest and North end of Lake Bemidji, all need to replace their aging septic systems; and

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WHEREAS, Ruttger's Resort, the MN DNR Regional Headquarters and Lake Bemidji State Park have expressed their support for a proposed water and sanitary sewer project extending along Birchmont Beach Road to serve their facilities; and

WHEREAS, the proposed water and sanitary sewer project will help maintain water quality of a shared natural resource of great importance to our region and improve resident's land use ability; and

WHEREAS, Combining the proposed water and sanitary sewer project with the planned Beltrami County CSAH20 roadway improvement project will greatly reduce costs and be less disruptive to businesses, residents and tourists; and

WHEREAS, Beltrami County has land it is open to exchanging for MN DNR School Trust Land identified as a preferred location for a sewer lagoon; and

WHEREAS, the extension of water and sanitary sewer services in this area has been a regional planning goal for over 50 years; Now, therefore

BE IT RESOLVED that the Beltrami County Board of Commissioners do hereby offer written support for the Northern Township Water and Sewer Extension Project and further support and encourage allocation of any State or federal funding that may help fund this important water quality project and the CSAH 20 Reconstruction Project.

REGULAR AGENDA

Amend Solid Waste Budget

Highway Engineer, Bruce Hasbargen, presented the request for a 2024 budget increase in the Solid Waste Department. The increase will cover a new roof at the transfer station (\$810,200), and the Port Home Township remote Transfer Station Project (\$85,000).

The updated Pro Forma shows that the Solid Waste Department can afford the extra costs due to increased revenue and reduced spending in 2023.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Gould, to table the increase to the Solid Waste Budget for the Bemidji Transfer Station roof. Unanimously carried.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to increase the Solid Waste Budget by \$85,000 for additional work on the Port Hope Township remote

January 16, 2024

Transfer Station Project. No levy dollars will be spent.
Unanimously carried.

Local 49 Union Letter of Understanding

Human Resources Director, Ann Schroeder, presented the Local 49 Union letter of understanding concerning the requirements for progression from a Solid Waste Operations Specialist 1 to a Specialist 2 position.

A motion was made by Commissioner Gould, and seconded by Commissioner Gaasvig, to approve the letter of understanding with Local 49 Union concerning the requirements to progress from a Solid Waste Operations Specialist 1 to a Solid Waste Operations Specialist 2. Unanimously carried.

AMC Appointments & Delegates and MRC Appointment

As a member of the Association of Minnesota Counties (AMC), each year counties are encouraged to appoint at least one commissioner or county official to each of the five AMC policy committees. Individuals may not serve as a voting member on more than one policy committee. Counties must also designate voting delegates who are permitted to cast votes on behalf of the County during official AMC meetings/business. The proposed Appointment and Delegate List is as follows:

- Environmental & Natural Resources Policy Committee - Joe Gould
- General Government Policy Committee - Tim Sumner
- Health & Human Services Policy Committee - Richard Anderson
- Public Safety Policy Committee - Tom Barry
- Transportation & Infrastructure Policy Committee - Bruce Hasbargen

Voting Delegates:

- Tim Sumner
- Joe Gould
- Richard Anderson
- Craig Gaasvig
- John Carlson
- Tom Barry
- JoDee Treat
- Bruce Hasbargen

As new members in 2024 to the Minnesota Rural Counties (MRC) Organization, a subsidiary of AMC, a delegate and alternate(s) need to be selected.

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A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the 2024 AMC Appointments & Delegates as submitted. Unanimously carried.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner, to appoint Commissioner Gould as the delegate to MRC and all/any other Commissioner as an alternate; and to add this committee to the Committee Assignments and per Diem list. Unanimously carried.

Highway Engineering Services Agreement

Hubbard County has been unsuccessful in hiring a highway engineer for some time and is requesting temporary assistance in covering the statutory requirements for engineering approvals in their operation. The Beltrami County Engineer is agreeable to assist Hubbard County by providing the services of a registered professional engineer.

As per the Agreement, Beltrami County will invoice Hubbard County \$12,000/month for the interim engineering services. The payment will then be divided \$6,000 to Beltrami County for "loss of services" and \$6,000 to the County Engineer for added engineering responsibilities and time. Contract term will end April 30, 2024.

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the Highway Engineering Services Agreement with Hubbard County, as presented. Unanimously carried.

Out of State Travel - NACo Legislative Conference

Commissioner Tim Sumner is requesting approval for out-of-state travel to attend the NACo Legislative Conference in Washington D.C., February 10-13, 2024.

Preliminary budget is estimated to be \$4,469. The annual budget for Commissioners conferences and travel is \$12,550.

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to approve out-of-state travel for Commissioner Sumner to attend the NACo Legislative Conference in Washington D.C., with a budget not to exceed \$4,469. Carried 4:1 vote. Commissioner Gaasvig voted No.

County Administrator Performance Evaluation

In closed session, members of the Board conducted the County Administrator's performance evaluation and have found the performance of the County Administrator to be excellent and exceeding expectations.

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A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, given the Administrator's current level of experience, performance and tenure, the County Administrator's compensation should be placed on the 2024 Pay Scale at pay grade 25, step 10 and approval of a change of accrual rate and conversion rate to 20 year experience rate (maximum level of accrual 10.16 hr/pp and 140 hr/yr conversion). Unanimously carried.

Jail Project Outdoor Programming Space

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to not include outdoor programming space in the Design Development of the Jail Project. Carried 3:2 roll call vote. Commissioners Sumner and Gould voted No.

Jail Project Sweat Lodge

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to not include a sweat lodge in the Design Development of the jail project, but to continue to look for Furlow opportunities for inmates. Carried 3:2 roll call vote. Commissioners Sumner and Gould voted No.

Number of Beds in the Jail Design

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to change the number of beds in the Jail project design from 242 to 243. Carried 3:2 roll call vote. Commissioners Sumner and Gould voted No.

Design Development Phase of the Jail Project

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to continue working with Klein McCarthy to begin the Design and Development Phase, as soon as possible, on the Jail Project. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Gould provided an update on various committees
- Commissioner Gaasvig also reported on several committees and township meetings
- Commissioner Sumner reported on several committees
- Commissioner Carlson reported on PrimeWest and community reinvestment dollars (caution that dollar amount will likely not be as large in the future)

Mr. Aas, ISD 31 Teacher of a US Government and Politics Class was in attendance with a group of High School students. Members of the Board thanked and greeted the group.

January 16, 2024

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 6, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:09 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Summer, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 6, 2024**

The Beltrami County Board of Commissioners met in regular session on February 6, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held January 16, 2024, and the Minutes of the Board of Commissioners Regular Meeting held January 16, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

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Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved On-Sale Liquor License Application

The Board, by adoption of its Consent Agenda, approved the On-Sale Liquor License application for The Bluebelle Event Venue, LLC and owners Tracie and Mark Lusby, as submitted.

Approved 2022-23 1W1P Mississippi Headwaters Watershed Workplan and Budget Amendment

The Board, by adoption of its Consent Agenda, approved the 2022-2023 1W1P Mississippi Headwaters Watershed Workplan and Budget Amendment, which is fully funded by grants and does not affect the County Levy.

Approved 2024-25 Mississippi Headwaters Watershed 1W1P Workplan and Budget

The Board, by adoption of its Consent Agenda, approved the 2024-2025 Mississippi Headwaters Watershed 1W1P Workplan and budget, which is fully funded by grants and does not affect the County Levy.

Approved Parenting Solutions Contract

The Board, by adoption of its Consent Agenda, approved the 2024 Host County Contract with Parenting Solutions, funded through DHS Consolidated Fund and at no cost change from last year's contract limitation amount of \$52,380.

Approved Community Health Board Resolution

The Board, by adoption of its Consent Agenda, approved the 2024 Community Health Board Resolution:

The Beltrami County Community Health Board, here after referred to as the Board, by virtue of its authority under Minnesota Statutes 145A and by this Resolution of the Board adopted at a scheduled meeting of the Beltrami County Board on February 6, 2024, hereby appoints and authorizes the following person(s) to act on the Board's behalf effective February 6, 2024, and bind the Board for the following purpose(s):

A. To serve as the Community Health Services Administrator and the Board's agent according to Minnesota Statute 145A.04, Subd. 2, in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating that information to the Board, as well as providing information to the Commissioner on the Board's behalf.

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Name: Amy Bowles, RN BSN MSN PHN, CHS Administrator
Address: 616 America Avenue NW, Suite 330, Bemidji, MN 56601
E-mail: amy.bowles@co.beltrami.mn.us

B. To sign and submit to the Commissioner the required components of the Local Public Health Act including identification of local priorities, progress reports and budgets according to Minnesota Statute 145A.04, Subd.1a.

Name: Amy Bowles

C. To submit grant applications, sign and execute contracts on behalf of the Board for funding opportunities administered by the Minnesota Department of Health and other entities. Submit applications and to Sign and Execute Contracts -

Name: Amy Bowles

D. To review, approve and submit invoices on behalf of the Board for activities for funding opportunities administered by the Minnesota Department of Health and other entities.

Name: Amy Bowles

This resolution authorizes the above referenced appointees to act on behalf of and bind the Board to the extent and for the purposes indicated in this resolution.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Beltrami County Wellness Charter

The Board, by adoption of its Consent Agenda, approved the 2024 Beltrami County Wellness Charter and retire the 2005 Beltrami County Worksite Wellness Program Mission statement and goal document.

Approved Law Enforcement Center Contract

The Board, by adoption of its Consent Agenda, approved the Law Enforcement Center Contract between Beltrami County and the City of Bemidji for a 5 year term beginning January 1, 2024 through December 31, 2029, as submitted.

Approved Transfer of Veterans Donation Fund to the Bemidji Veterans Home

The Board, by adoption of its Consent Agenda, approved the request to transfer \$39,399.00 in the Veterans Donation Fund, to the Bemidji Veterans Home.

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REGULAR AGENDA

Public Hearing: Rename Unnamed Lake 04-0078

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig, to open the public hearing at 5:02 p.m.

Auditor-Treasurer, JoDee Treat provided an overview of the request and the process for renaming a lake. JoDee then read a letter on behalf of Tom Jessen, the petitioner.

Steve Carlson, resident of Turtle River, stated his support for renaming the lake to Jessen Lake, and is present as an advocate for the Jessen family.

Pete Boulay with the MN/DNR joined the meeting via Zoom and reiterated the DNR's acceptance of naming lake 04-0078 to Jessen Lake.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to close the public hearing at 5:09 p.m.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve renaming Unnamed Lake 04-0078 to Jessen Lake. Unanimously carried.

Timber Auction Results

Natural Resource Management Director, Richard Moore, presented the December 2023 timber auction results, as well as the year end 2023 timber auction results:

- December 2023 sold \$410,674 and 8,295 cords of wood
- Year end 2023 sold \$1,569,982 and 37,589 cords of wood

Overall, timber sales were up from 2022.

2023 Apportionment Distribution Resolution

Each year the Board must set the percentages for the tax-forfeited apportionment. Net proceeds from 2023 will be apportioned to: County Development, Forest Development, Parks, General Revenue, School Districts, Townships, and Cities. The Board has the ability to determine the percentage for County Development, Timber Development and County Parks. Combination of County Development and Timber Development cannot exceed 30% of net revenue.

Net revenues of **\$871,850**:

February 6, 2024

Primary Distribution of net proceeds (30%):

County Development: **\$65,331** (7.5% of net proceeds)
Timber Development (reforestation): **\$195,993** (22.5% of net proceeds)

Secondary Distribution of net proceeds (20%):

County Parks: **\$174,155**

Tertiary Distribution of net proceeds:

Of the remainder,
County General Fund **\$174,155** (40% of the remainder)
School Districts **\$174,155** (40% of the remainder)
Townships and cities **\$87,077** (20% of the remainder)

Three Island County Park (Beltrami County fee land) Timber Gross Revenues

2023 revenues: **\$828.00**

County Parks **\$579.60** (70%)
Township (Port Hope) **\$82.80** (10%)
Park/Rec Reforestation **\$165.60** (20%)

Resolution for Board Approval for distributing 2023 Tax Forfeited Net Revenue:

WHEREAS, 2003, Minnesota Session Laws, Chapter 127, Article 12, Section 24, Subdivision 5; allows for promotion of tourist, agriculture, and industrial developments. The amount to be spent annually for the purposes of the subdivision shall not exceed five dollars per capita of the county's population; now,

WHEREAS, Minnesota Statutes 282.08, Subdivision 4, provides that the County Board of Beltrami, from the proceeds from the sale or rental of tax forfeited land or any product there from may, by resolution set aside no more than thirty (30) percent of the receipts remaining for the purposes of timber development; for the promotion of tourism, agricultural and industrial development; no more than twenty (20) percent of the receipts remaining for the acquisition and maintenance of County parks; and,

WHEREAS, those townships which include Three Island County Park have an interest in timber revenues from those lands to help support township roads that are utilized for hauling timber.

NOW THEREFORE, BE IT RESOLVED by the County Board of Beltrami, that 30 percent of the receipts for the year of 2023 remaining after administration, special assessments, and bond levy are paid, be set aside to be used for the purpose as specified in MS 282.08, Subdivision 4; of this, 75% will be distributed to Forest

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Development Fund, and, 25% will be distributed to the County Development Fund, and,

BE IT FURTHER RESOLVED that 20 percent of the receipts to be used for the acquisition and maintenance of county parks or recreational areas, and

BE IT FURTHER RESOLVED that any balance remaining must be apportioned as follows: county, 40 percent; town or city, 20 percent; and school district, 40 percent, provided,

BE IT FURTHER RESOLVED, that 70% of all revenues generated through timber harvest from Three Island County Park shall be used for the maintenance of County Parks and Recreation areas within Beltrami County, 20% shall be used for reforestation of County Parks and Recreation areas and the remaining 10% of the revenues will be apportioned to the townships with direct interest for maintenance of township roads.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to approve the resolution for Distributing the 2023 Forfeited Net Revenues. Unanimously carried.

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to allocate \$60,000 to the Development Fund. Carried 4:1 vote. Commissioner Sumner voted No.

Staff was directed to begin the process for Development Fund Grant Applications.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner commented on NaCO meeting next week, as well as several committee updates.
- Commissioner Anderson reported on his attendance of a very impressive veterans home tour.
- Commissioner Gaasvig gave several committee updates.
- Commissioner Gould gave several committee updates.
- Commissioner Carlson gave several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be February 20, 2024, in the Board Room of the County Administration Building.

February 6, 2024

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:38 p.m. was made by Commissioner Sumner, seconded by Commissioner Gould, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
February 20, 2024**

The Beltrami County Board of Commissioners met in regular session on February 20, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following item was moved from the Consent Agenda to the Regular Agenda:

- Approval of the Housing Trust Fund Administrator Contract

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Gould, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 6, 2024, and the Minutes of the Board of Commissioners Regular Meeting held February 6, 2024, as submitted.

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Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved HRA Board Appointment

The Board, by adoption of its Consent Agenda, approved the HRA recommendation to appoint Brian Smith to the HRA Board of Directors, as submitted.

Approved Planning Commission/Board of Adjustment Appointment

The Board, by adoption of its Consent Agenda, approved the Commissioner District 2 recommendation, to appoint Bill Best as the District 2 Representative, to the Planning Commission/Board of Adjustment.

Approved Resolution for Grant Proposals for PLSS Corner Remonumentation Project

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing the submittal of a proposal for grant funds for the purpose of restoring and preserving public land survey system (PLSS) monuments:

WHEREAS, the Public Land Survey System (PLSS) is the foundation of property boundary descriptions in Beltrami County; and

WHEREAS, an essential part of the PLSS is a physical marker or public land survey (PLS) monument at every corner within the PLSS network; and

WHEREAS, nearly 11,000 original PLS monuments were set from 1871 to 1899 in what would become the present day boundaries of Beltrami County; and

WHEREAS, many of the monuments have been destroyed, have deteriorated, or have otherwise not been adequately preserved; and
WHEREAS, restoring and preserving all PLS monuments in Beltrami County is in the best interest of the taxpayers of Beltrami County by providing a reliable framework for defining property boundaries, reducing the individual costs of private property boundary surveys, and making the cost of land surveying fair and equitable for all property owners; and

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WHEREAS, a well-preserved, accurate PLSS also provides an accurate foundation for many types of geospatial data that are relied on for information and decision-making; and

WHEREAS, Beltrami County has limited funding available to restore and preserve PLS monuments; and

WHEREAS, Minnesota County governments are eligible to apply for grant funding from the State of Minnesota for the purpose of restoring and preserving the PLSS under the "Public Land Survey System Monument Grant Program"; and

WHEREAS, the Beltrami County Board of Commissioners has approved and signed a contractual agreement appointing Robert W. Murray as the County Surveyor;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby authorizes the Beltrami County GIS Department and the County Surveyor to submit two (2) applications and proposals for grant funds, each up to the amount of \$300,000 for the purpose of restoring and preserving PLS corner monuments in Township 148 North, Range 30 West (Birch Township); Township 148 North, Range 31 West (Taylor Township); Township 147 North, Range 30 West (Moose Lake Township); and Township 147 North, Range 31 West (Sugar Bush Township); and

BE IT FURTHER RESOVLED, that the Beltrami County Board of Commissioners hereby authorizes the Beltrami County Auditor/Treasurer's Office to act as the County's fiscal agent if funding is awarded; and

BE IT FINALLY RESOVLED, that the Beltrami County Board of Commissioners hereby authorizes the Beltrami County GIS Department and the County Surveyor to oversee the administration and restoration of PLS monuments under the provisions of the grant.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

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Approved Final Pay Voucher for SAP 004-615-024 & CP 04-615-023

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher to Mark Sand & Gravel for Projects SAP 004-615-024 Mill & Bituminous Overlay and Project CP 04-615-023 Full Depth Reclamation & Bituminous Surfacing, in the amount of \$210,224.44, as submitted.

Approved Bid Award for Project CP 004-024-001

The Board, by adoption of its Consent Agenda, approved the bid award on Project CP 004-024-001, Dust Control, to Knife River Materials Northern MN, in the amount of \$576,2206.40, as submitted.

Approved Bid Award for Contract 2024-1

The Board, by adoption of its Consent Agenda, approved the bid award for Contract 2024-1, which includes projects SAP 004-606-008, SAP 004-608-010, SAP 004-621-006, SAP 004-657-005, SAP 004-657-006, CP 004-401-023, CP 004-407-023, CP 004-407-024, CP 004-596-001, to Hawkinson Construction Co., Inc, in the amount of \$4,444,444.44, as submitted.

Approved Resolution of Support of Federal Recreational Trail Program Grant

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for the Fourtown-Grygla Sportsman Club to apply for a 2024 Federal Recreational Trail Program Grant:

WHEREAS, Beltrami County supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program by the Fourtown-Grygla Sportsman Club. The grant application is to purchase two Polaris snowmobiles for trail signing and general maintenance on existing trails, and

WHEREAS, Beltrami County recognizes the Club must provide a twenty-five (25%) cash match and has secured approximately \$8,500 in matching funds for this project and

NOW, THEREFORE, BE IT RESOLVED, if the Fourtown-Grygla Sportsman Club is awarded a grant by the Minnesota Department of Natural Resources, Beltrami County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Beltrami County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and,

BE IT FURTHER RESOLVED that the applicant has read the Conflict-of-Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, or organizational

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conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, Beltrami County names the fiscal agent for this project as:

JoDee Treat
Beltrami County Auditor-Treasurer
701 Minnesota Ave NW
Bemidji, MN 56601

Approved Memorandum of Agreement with Northwest Technical College
The Board, by adoption of its Consent Agenda, approved the Memorandum of Agreement with Northwest Technical College, and authorizes the Public Health Director to sign, for the student training experience/internship for non-allied health programs.

REGULAR AGENDA

Jail Project "Financing - Bond Issuance

Bruce Kimmel with Ehlers, joined the meeting via Zoom, to review the bond issuance process and Resolution and answer any questions.

On February 6, 2024, the Board directed staff to move forward with issuance of a \$40M bond for the first phase of the Jail Project. To issue the debt, the Board will need to:

1. Review and accept or modify the Finance Assumptions described in the Jail Bond Presale Report
2. Adopt the Jail Bond Authorizing Resolution for the issuance of \$39,870.00 in General obligation Jail Bonds, Series 2024A.
3. Approve and authorize staff to submit the MPFA Credit Enhancement Program Agreement

WHEREAS, the Board of Commissioners (the "County Board") of Beltrami County, Minnesota (the "County") has determined that it is necessary and expedient to issue the County's \$39,870,000 General Obligation Jail Bonds, Series 2024A (the "Bonds"), to finance a new county jail in the County; and

WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

WHEREAS, the County has determined that it is in the best interests of the County to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

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NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami County, Minnesota, as follows:

1. Authorization; Findings. The County Board hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. Meeting; Proposal Opening. The County Board shall meet at 5:00 P.M. on March 19, 2024, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.
4. Approval of the Authority's Credit Enhancement Program Agreement. The form of the Authority's Credit Enhancement Program Agreement (the "Agreement") is hereby approved, the same being before the County Board and made a part of this resolution by reference.
5. Authorization to Sign Agreement and Related Forms. The County Board authorizes the Board Chair and the County Administrator to sign the Agreement on the County's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
6. Agreement to Comply with Minnesota Statutes, Section 446A.086. The County is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "Act") and the County hereby agrees to comply with and be bound by the provisions of the Act.
7. Submission of the Agreement. The Board Chair and County Administrator are hereby authorized to submit, on the County's behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to accept the finance assumptions described in the Jail Bond Presale Report; adopt the Jail Bond Authorizing Resolution for the issuance of \$39,870,000 in general obligation jail bonds, Series 2024A; and approve and authorize staff to submit the MPFA Credit Enhancement Program Agreement. Unanimously approved.

February 20, 2024

Jail CMAR Contract

Administrator, Tom Barry, reviewed the process and progress to the point of having the CMAR Contract ready for Board Approval. On November 15, 2022, the Board approved moving forward with the design and construction of a new jail facility. The Project is currently in the design phase, so it is prudent to hire the Construction Manager to help oversee the final design and perform constructability analyses. Following these services, the Construction Manager will manage the bidding and construction of the new jail. These costs will be covered by the bond issuance. Plans are for an early fall 2024 ground breaking. Once the project has begun, a Construction Committee will be developed to oversee the project. Once completed, a Transition Committee will be created to handle the final phase and processes of the project.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Construction Manager at Risk (CMAR) Contract with Kraus-Anderson Construction Company, for the New Jail. Unanimously carried..

Bob Fitzgerald, VP and Director of Operations of Kraus Anderson, Bemidji, Larry Filippi, with the Contegrity Group, and Pat Wertz Project Manager with Kraus Anderson, introduced themselves to the Board.

Approved Housing Trust Fund Administrator Contract

County Attorney, David Hanson addressed a couple minor changes that were made to the Contract after it was put on the Consent Agenda.

Commissioner Gould requested language change or clarification regarding designated county representation. He requested specifically named representation. It was determined that the contract could be approved today, and specific designated staff authorized as county representatives at a future board meeting.

A motion was made by Commissioner Sumner, and seconded by Commissioner Anderson, to approve the Beltrami County Housing Trust Fund, Administrator Contract with the United Way of the Bemidji Area as presented. Unanimously carried.

February 20, 2024

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould gave several committee updates.
- Commissioner Gaasvig gave several committee updates.
- Commissioner Anderson updated on PrimeWest
- Commissioner Sumner provided an update and materials from his trip to Washington D.C. for the NaCO Conference. He was also appointed to the NaCO Board.
- Commissioner Carlson gave several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 5, 2024, in the Commissioner's Conference Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:54 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 5, 2024**

The Beltrami County Board of Commissioners met in regular session on March 5, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:05 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

Commissioner Carlson announced that he would absent and hopefully join the March 19 meeting remotely.

CITIZENS ADDRESSING THE BOARD

Noe.

APPROVAL OF AGENDA

The following item was moved from the Work Agenda to the Regular Agenda:

- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 20, 2024, and the Minutes of the Board of Commissioners Regular Meeting held February 20, 2024, as submitted.

March 5, 2024

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Debt Forgiveness

The Board, by adoption of its Consent Agenda, approved the write off of an uncollectible non-sufficient funds check from Sherene Icesman in the amount of \$14.75 plus \$30.00 NSF fee.

Approved Sanford of Northern MN Contracts with Adjustments

The Board, by adoption of its Consent Agenda, approved the resubmitted contracts from Sanford of Northern Minnesota with several corrections requested around outcomes and indicators to better measure the services to clients.

Approved Public Health Cappella Affiliation Agreement

The Board, by adoption of its Consent Agenda, approved the Public Health Affiliation Agreement with Cappella University, which will allow students to complete internships while enrolled at that university.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOU between Northern Township, City of Bemidji and Beltrami County

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding between Northern Township, the City of Bemidji, and Beltrami County to partner together to complete seal coating on various roads, as submitted.

REGULAR AGENDA

Housing Trust Fund Board of Trustees Representation

The Housing Trust Fund (HTF) Agreement with the United Way of Bemidji Area requires the HTF Board of Trustees include "county leadership representation". Health & Human Services is requesting the board approve the leadership for the HTF Board of Trustees.

March 5, 2024

A motion was made by Commissioner Gaasvig, and Seconded by Commissioner Anderson, to approve the recommended Board of Trustee list and to appoint Commissioner Gould to the Board of Trustees for the Housing Trust Fund, and Commissioner Anderson as the Alternate. Unanimously carried.

Opioid Steering Committee Funding Allocation

After hosting two community listening sessions and two presentations of the RESET program, the Beltrami County Opioid Steering Committee is recommending the Board allocate up to \$15,000 per year to the client programmatic costs of the RESET Program. This would be in addition to the 15% funding allocation previously approved.

A motion was made by Commissioner Gaasvig, and Seconded by Commissioner Gould, to approve the Opioid Steering Committee to allocate up to \$15,000 per year to the client programmatic costs of the RESET Program. This will be above the 15% approved to support the program previously. Unanimously carried.

Administrator's Report

- MIS Director, Kevin Warne was nominated by staff, Jared Lahti, and awarded the Employer Support of the Guard and Reserve. Health & Human Services Director, Anne Lindseth was also nominated by a staff member and received this award last year.
- Assessor recruitment efforts to date has resulted in 3 qualified candidates. Staff is requesting one board member to serve on the interview panel. Commissioner Gaasvig was selected.
- Development Fund Grant Applications deadline is tomorrow. Packets will be compiled and send electronically to members of the board by the end of the week in anticipation of making selections at the March 19 board meeting.
- Development of a major lease expansion in the Courthouse Annex is well under way. Public Defenders office is anticipating expanding into the space by May 1.
- Jail Project Update
 - o Design Development phase is well under way
 - o Bonding for the first \$40M is scheduled for bond rating interview on March 11.
- Bemidji Day at the Capitol is scheduled for March 21. Bemidji Area Chamber is requesting confirmation from anyone wishing to attend with the group traveling down on the bus.

March 5, 2024

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner provided an AMC Legislative Conference update; noting that AMC will allocate \$3,000 towards attending NACo Board Meeting, and reported on the good turn out at the Red Lake State of the Band.
 - Also noted: He will be absent for the March 19 Board Meeting.
- Commissioner Gaasvig have several committee updates.
- Commissioner Gould updated on several committee and his opportunity to meet with several legislators at the Capitol.
- Commissioner Carlson gave several committee updates.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 19, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:44 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 19, 2024**

The Beltrami County Board of Commissioners met in regular session on March 19, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Vice-Chair Craig Gaasvig, called the meeting to order at 5:00 p.m. Commissioners, Joe Gould, Tim Sumner, and Richard Anderson were present. Commissioner John Carlson joined via Zoom as he was out of town.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gould.

Commissioner Gould request, for clarification, if County Administrator or County Attorney could address rules and regulations around remote attendance of a Commissioner to a Board Meeting; and recent Statute changes. Would be helpful information.

County Attorney requested time to research the issue. County Administrator read the requirements from M.S. 13D.02.

Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Sumner. Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

CONSENT ITEMSApproved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 5, 2024, and the Minutes of the Board of Commissioners Regular Meeting held March 5, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Monarch Butterfly Conservation Application

The Board, by adoption of its Consent Agenda, approved the Candidate Conservation Agreement with Assurances (CCAA), allowing the Highway Department to commit to certain conservation actions on 5% of right of ways and in return not be required to implement additional actions if or when the Monarch becomes listed on the federal endangered species.

Approved COVID-19 Recommendation Update

The Board, by adoption of its Consent Agenda, approved following the new CDC guidance update to their Respiratory Virus Guidance in relation to COVID-19.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement between Beltrami County and Jake's Sawmill Products, LLC, as submitted.

Approved Hazard Mitigation Plan Grant & Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution to continue participation in FEMA's Hazard Mitigation Program, and provide the 25% minimum match:

WHEREAS, Beltrami County is required to participate in the Federal Emergency Management Agency's (FEMA) Multi-Hazard Mitigation Plan (MHMP) program to be eligible for pre-disaster and post-disaster mitigation funding; and

WHEREAS, the Beltrami County MHMP is required to have an annual update and reviewed by FEMA every five years; and

WHEREAS, Beltrami County's FEMA review expires in 2025; and

WHEREAS, grant funding is available through Minnesota Homeland Security and Emergency Management to cover the cost to update the plan with a 25% local match; and

WHEREAS, the MHMP will be reviewed by community stakeholders, tribal partners, emergency responders and elected officials to identify the County's hazards; and

WHEREAS, Beltrami County has successfully participated in this grant previously.

NOW, THEREFORE, BE IT RESOLVED that Beltrami County will participate in the grant to update Beltrami County's Hazard Mitigation Plan with Emergency Management Director Christopher Muller as the authorized representative.

REGULAR AGENDALocal Sales & Use Tax Ordinance & Public Hearing

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to open the Public Hearing for the Local Sales & Use Tax Ordinance at 5:08 pm. Role call vote: all yes.

Administrator Barry opened with a review of the proposed tax. On November 7th, 2023, voters approved a five-eighths of one percent (0.625%) Local Sales and Use Tax on the gross receipts from sales within the County limits which are taxable under the state sales and use tax laws and rules. To enact the tax, the Board will need to hold a public hearing and approve the enabling ordinance. The new Local Sales and Use Tax will provide revenues to pay the costs of collecting and administering the tax to the Commissioner of Revenue of the State of Minnesota and

to finance the capital and administrative costs related to the funding and construction of the new County Jail.

No citizens addressed the Board.

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to close the Public Hearing at 5:12 pm. Role call vote: all yes.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to approve the Local Sales and Use Tax Ordinance as presented. Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

Jail Project Financing - GO Jail Bond Issuance

On February 6th, 2024, the Board directed staff to move forward with issuance of a \$40M bond for the first phase of the Jail Project. To issue the debt, the Board will need to accept the Proposal and Terms of the successful bidder. The Bond Sale will occur at 10 a.m. on Tuesday, March 19th.

Dan Tinter, Municipal Advisor with Ehlers reviewed the results of the Bond sale, and the addendum to the board packet reflecting the results and terms of the bond issuance.

- There were 9 bidders for the bonds, successful bid was from Piper Sandler & Co at 3.804%
- The County received a large premium of about \$2,100,998 that was used to ensure \$40M in project funds and the balance used to reduce the bonds. Resulting in \$38,195,000 in bonds

The Resolution providing for the issuance and sale of these general obligation jail bonds, Series 2024A and levying a tax for the payment reads:

A. WHEREAS, the County of Beltrami, Minnesota (the "County") is authorized pursuant to the provisions of Minnesota Statutes, Chapter 475 to issue its general obligation bonds without election if the principal amount of all bonds issued and interest due and payable in any year does not exceed an amount equal to 0.09671% of the estimated market value of the taxable property in the County, as provided in Minnesota Statutes, Section 641.23; and

B. WHEREAS, the Board of County Commissioners (the "County Board") has heretofore determined that it is necessary and expedient to issue \$38,195,000 General Obligation Jail Bonds, Series 2024A (the "Bonds" or individually, a "Bond") pursuant to Minnesota Statutes, Section 641.23 and Chapter 475 to provide funds to finance a portion of the acquisition and construction of a new jail facility within the County (the "Project"); and

C. WHEREAS, (i) the County does not have any bonds outstanding issued pursuant to Minnesota Statutes, Section 641.23 and (ii) the aggregated estimated market value of all taxable property within the County as last determined is \$7,407,657,600, which, multiplied by 0.09671%, is \$7,163,945.66, which is greater than the total principal and interest due and payable in any year on the Bonds; and

D. WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

E. WHEREAS, the proposals set forth in Exhibit A attached hereto were received by the Auditor/Treasurer, or designee, at the office of Ehlers, by 10:00 A.M. on the date hereof, pursuant to the Preliminary Official Statement for the Bonds, dated March 8, 2024; and

F. WHEREAS, it is in the best interests of the County that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Beltrami, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of Piper Sandler & Co., in Minneapolis, Minnesota (the "Purchaser"), to purchase the Bonds in accordance with the Preliminary Official Statement, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$40,155,442.45, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received and is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Auditor/Treasurer is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders their good faith checks or drafts.

2. Terms of Bonds.

(a) Original Issue Date; Denominations; Maturities; and Term Bond Option. The Bonds shall be dated April 10, 2024, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on December 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2025	\$825,000	2038	\$1,555,000
2026	865,000	2039	1,635,000
2027	910,000	2040	1,700,000
2028	955,000	2041	1,765,000
2029	1,005,000	2042	1,835,000
2030	1,055,000	2043	1,910,000
2031	1,105,000	2044	1,985,000
2032	1,160,000	2045	2,065,000
2033	1,220,000	2046	2,150,000
2034	1,280,000	2047	2,235,000

2035	1,345,000	2048	2,325,000
2036	1,410,000	2049	2,420,000
2037	1,480,000		

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10, Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the County nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the County, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the County may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The County and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such

payments shall be valid and effective to fully satisfy and discharge the County's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or County, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the County or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the County or the Bond Registrar may establish a special record date for such consent or other action. The County or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the County and discharging its responsibilities with respect thereto under applicable law. The County may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the County or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the County, is willing and able to assume such functions upon reasonable or customary terms, or if the County determines that it is in the best interests of the County or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10 hereof. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10 hereof, the Bonds will be delivered to the Beneficial Owners.

Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10 hereof.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. The County covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2024, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2025	5.00%	2038	5.00%
2026	5.00	2039	4.00
2027	5.00	2040	4.00
2028	5.00	2041	4.00
2029	5.00	2042	4.00
2030	5.00	2043	4.00
2031	5.00	2044	4.00
2032	5.00	2045	4.00
2033	5.00	2046	4.00
2034	5.00	2047	4.00
2035	5.00	2048	4.00
2036	5.00	2049	4.00
2037	5.00		

5. Optional Redemption. Bonds maturing on December 1, 2033, and thereafter, shall be subject to redemption and prepayment at the option of the County on December 1, 2032, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the County; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the County or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the County and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the County shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Bond Trust Services Corporation, in Roseville, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the County and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12 of this resolution.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF BELTRAMI

MINNESOTA CREDIT ENHANCEMENT PROGRAM

R-_____ \$ _____

GENERAL OBLIGATION JAIL BOND, SERIES 2024A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	<u>December 1, 20__</u>	<u>April 10, 2024</u>	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

THE COUNTY OF BELTRAMI, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for earlier redemption, and to pay interest thereon semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2024, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Bond Trust Services Corporation, in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing on December 1, 2033, and thereafter, shall be subject to redemption and prepayment at the option of the County on December 1, 2032, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the County; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty (30) days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$38,195,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination, and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the Board of Commissioners on March 19, 2024 (the "Resolution"), for the purpose of providing money to finance a portion of the acquisition and construction of a new jail facility within the County. This Bond is payable out of the Debt Service Account of the Issuer's General Obligation Jail Bonds, Series 2024A Fund. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the

principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Not Qualified Tax-Exempt Obligation. This Bond has not been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Holders of the Bonds that it will levy a direct, annual, irrepealable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds as they respectively become due, if any sums irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, or statutory limitation of indebtedness

IN WITNESS WHEREOF, the County of Beltrami, Minnesota, by its Board of Commissioners has caused this Bond to be executed on its behalf by the facsimile signatures of the Chair of the Board of Commissioners and the Auditor-Treasurer, the seal having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: BOND TRUST SERVICES CORPORATION

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION

Payable at: BOND TRUST SERVICES CORPORATION

COUNTY OF BELTRAMI, MINNESOTA

This Bond is one of the Bonds described in the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION,
Roseville, Minnesota
Bond Registrar

/s/ Facsimile
Chair of the Board of Commissioners

By
Authorized Signature

/s/ Facsimile
Auditor-Treasurer

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UTMA - _____ as custodian for _____

(Cust) (Minor)
under the _____ Uniform Transfers to Minors Act
(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Notice: _____
The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed: _____

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not affect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the County by the signatures of its Chair of the County Board and Auditor-Treasurer and be sealed with the seal of the County; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the County on each Bond by execution of the Certificate of Authentication on the Bond and, by inserting as the date of registration in the space provided, the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, which date is April 10, 2024. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The County will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the County shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the County shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the County.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the County evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the County contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Auditor-Treasurer is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the County maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten (10) days prior to the Special Record Date.

13. Treatment of Registered Owner. The County and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12 above) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the County nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Auditor-Treasurer to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. For the convenience and proper administration of the moneys to be borrowed and repaid on the Bonds, and to make adequate and specific security to the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the "General Obligation Jail Bonds, Series 2024A Fund " (the "Fund") to be administered and maintained by the Auditor-Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the County. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund two separate accounts, to be designated the "Construction Account" and "Debt Service Account," respectively.

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Bonds. From the Construction Account there shall be paid all costs of issuance of the Bonds and all costs and expenses of financing the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the collection of taxes herein levied or covenanted to be levied; and provided further that if upon completion of the Project there shall remain any unexpended balance in the Construction Account, the balance shall be transferred to the Debt Service Account.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) available County funds in the amount of \$1,084,095.83 (together with interest earnings thereon and subject to such other adjustments as are appropriate) to provide sufficient funds to pay interest due on the Bonds on or before December 1, 2024); (ii) all collections of taxes herein and hereafter levied for the payment of the Bonds and the interest thereon; (iii) all funds remaining in the Construction Account after completion of the Project and payment of the costs thereof; (iv) all investment earnings on funds held in the Debt Service Account; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the County to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest on the Bonds and any other general obligation bonds of the County hereafter issued by the County and made payable from said account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other County account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United

States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the County a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the County for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
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See attached schedule in Exhibit B

The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the County reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. State Credit Enhancement Program. The County hereby ratifies and confirms its covenants in the resolution duly adopted on February 20, 2024, obligating itself to notify the Commissioner of Management and Budget of the State of Minnesota of a potential default in payment of the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee the payment of principal and interest on the Bonds. The Chair of the Board of Commissioners and Auditor-Treasurer are hereby authorized and directed to enter into an agreement with the paying agent for the Bonds or any department of the State of Minnesota required by the provisions of Minnesota Statutes, Section 446A.086.

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the County shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the County which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

19. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The County may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The County may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable

banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

20. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the County's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the County to reimburse itself for any expenditure which the County paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The County hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the County (or person designated to do so on behalf of the County) has made or will have made a written declaration of the County's official intent (a "Declaration") which effectively (i) states the County's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the County and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Program"); and (iii) states the maximum principal amount of debt expected to be issued by the County for the purpose of financing the Program; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Program, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds, and not later than 18 months after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Project to which the Reimbursement Expenditure relates is first placed in service, but in no event more than three years after the date of payment of the Reimbursement Expenditure

(d) Each such reimbursement allocation will be made in a writing that evidences the County's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the County may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds

21. Continuing Disclosure. The County is the sole obligated person with respect to the Bonds. The County hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The County reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the County to provide the annual financial information with respect to the County described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The County agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the County's obligations under the covenants.

The Chair of the Board of Commissioners and Auditor-Treasurer, or any other officer of the County authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the County the Undertaking in substantially the form presented to the County Board subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

22. Certificate of Registration and Tax Levy. A certified copy of this resolution shall be filed in the office of the Auditor-Treasurer, together with such other information as the Auditor-Treasurer shall require, and to obtain the Auditor-Treasurer's Certificate that the Bonds have been entered in the Auditor-Treasurer's Bond Register and that the tax levy required by law has been made.

23. Records and Certificates. The officers of the County are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the County as to the facts recited therein.

24. Negative Covenant as to Use of Bond Proceeds and Project. The County hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit them to

be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

25. Tax-Exempt Status of the Bonds; Rebate. The County shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States. The County expects to satisfy the 24-month expenditure exemption for gross proceeds of the Bonds as provided in Section 1.148-7(e) of the Regulations. The Chair of the County Board and/or Auditor-Treasurer are hereby authorized and directed to make such elections as to arbitrage and rebate matters relating to the Bonds as they deem necessary, appropriate or desirable in connection with the Bonds, and all such elections shall be, and shall be deemed and treated as, elections of the County.

26. No Designation of Qualified Tax-Exempt Obligations. The County will not designate the Bonds as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code.

27. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the County are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

28. Payment of Issuance Expenses. The County authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to Wells Fargo Bank, National Association, San Francisco, California, on the closing date for further distribution as directed by Ehlers.

29. Governmental Bonds Post-Issuance Compliance Policies and Procedures. The County hereby approves the Governmental Bonds Post-Issuance Compliance Policies and Procedures in substantially the form presented to the Board of Commissioners.

30. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

31. Headings. Headings in this Resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing Resolution was made by Commissioner Anderson and duly seconded by Commissioner Gould and, after discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Gaasvig, Anderson, Gould, Sumner, and Carlson.

and the following voted against the same: None
whereupon the Resolution was declared duly passed and adopted.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to approve the Sale Day Report, Bond Proposal and Bond Resolution and authorize the Board Chair and staff to sign the agreements. Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

2024 Development Fund Grant Appropriations

The 2024 Development Fund Grant allocations were discussed and selected during the Work Session.

Development Fund Grant Applications - 2024	Requested 2024	Gaasvig	Gould	Anderson	Sumner	Carlson	Average
Beltrami County Agriculture Association	\$41,000	\$31,000	\$1,000	\$25,350		\$30,000	\$17,470
Beltrami County Historical Society	\$4,050		\$8,700	\$2,000			\$2,140
Bemidji Community Arena	\$4,000	\$4,000	\$3,500	\$1,000			\$1,700
Bemidji Community Theater	\$25,000		\$6,000	\$1,000			\$1,400
Bemidji Girls Fast Pitch Softball Assoc	\$7,500		\$7,500				\$1,500
Blackduck Area History and Art Center	\$1,150	\$1,150		\$1,150			\$460
Blackduck Golf Course	\$2,849.38				\$2,849		\$570
Boys and Girls Club of Bemidji Area	\$9,500		\$25,000	\$2,500	\$5,000		\$6,500
Greater Bemidji	\$45,000	\$23,850	\$1,000	\$26,000	\$49,351	\$30,000	\$26,040
Watermark Art Center	\$5,000		\$5,000	\$500			\$1,100
United Way of Bemidji	\$18,000						\$0
Loon County Arts Collective	\$2,800		\$2,300	\$500	\$2,800		\$1,120
	\$165,849	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000

Commissioner Sumner stated that he did not want his allocation to Greater Bemidji to include any support for the Railroad corridor Wellness Center Project

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to approve the 2024 Development Fund Grant allocations:

Development Fund Grant Applications - 2024		Requested 2024	Allocate
Beltrami County Agriculture Association	General Infrastructure Improvements	\$41,000	\$17,470
Beltrami County Historical Society	Bus Tour	\$4,050	\$2,140
Bemidji Community Arena	nymore arena improvement	\$4,000	\$1,700
Bemidji Community Theater	enhancement of facility	\$25,000	\$1,400
Bemidji Girls Fast Pitch Softball Assoc	field upgrades	\$7,500	\$1,500
Blackduck Area History and Art Center	Publish, print & distribute Blackduck Historian Newsletter, purchase mannequins & file cabinet	\$1,150	\$460
Blackduck Golf Course	golf course promotion	\$2,849.38	\$570
Boys and Girls Club of Bemidji Area	Growing gardens	\$9,500	\$6,500
Greater Bemidji	Economic Development Initiatives:	\$45,000	\$26,040
Watermark Art Center	summer festival permanent electrical upgrade	\$5,000	\$1,100
United Way of Bemidji	wheels for work	\$18,000	\$0
Loon County Arts Collective	improve outside of bldg and rebranding	\$2,800	\$1,120
		\$165,849	\$60,000

Recommended Funding Level - 2024 \$ 60,000.00

Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

Good Neighbor Agreement

The Minnkota Power Cooperative is requesting support from the County in seeking Federal funding for a series of projects designed to improve electric grid reliability in Beltrami County. Minnkota Power Cooperative is one of 68 entities located in the Midwest that joined together through a consortium to pursue Department of Energy funding through its Grid Resilience Innovation and Partnerships (GRIP) Program.

The Good Neighbor Agreement is a no cost agreement that places several commitments on the Power Cooperative. The Agreement only obligates the County to participate by providing feedback on the project.

Commissioner Gaasvig stated that he is a member of the Beltrami Electric Board, as no funds are involved in this vote, his vote would not be a conflict of interest.

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to approve the Good Neighbor Agreement between Minnkota Power Coop and Beltrami County. Role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould gave several committee updates
- Commissioner Anderson reported on attending the Management Team meeting
- Commissioner Sumner stated that he will be stepping back from some of his committee assignments.
- Commissioner Gaasvig gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 2, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:38 p.m. was made by Commissioner Sumner, seconded by Commissioner Gould, and carried by role call vote: Sumner, Anderson, Gould, Gaasvig, Carlson - Yes.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 2, 2024**

The Beltrami County Board of Commissioners met in regular session on April 2, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held March 19, 2024, and the Minutes of the Board of Commissioners Regular Meeting held March 19, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

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Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Northwoods Caregivers Lease Agreement

The Board, by adoption of its Consent Agenda, approved the Lease Agreement as amended for the period 4/1/24 through 12/31/2028, for 2,335 sq/ft of space in the Community Service Center, as submitted.

Approved GIS Budget Amendment

The Board, by adoption of its Consent Agenda, approved the GIS Department, fiscal year 2024 budget amendments:

1. Move \$12,700 (revenue) from account code 01-104-191-0000-5502 (Surveyor/Remonument Unallocated Fee) to account code 01-104-000-0000-5501 (Charges For Service)
2. Move \$16,800 (expenditure) from account code 01-104-191-0000-6276 (Surveyor/Remonument Prof/Tech) to account code 01-104-000-0000-6276 (Professional/Tech)
3. Add \$4,100 in new revenue to account code 01-104-000-0000-5252 (City of Bemidji Contracts)

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Personnel Policy Expense Clarification

The Board, by adoption of its Consent Agenda, approved the changes to the County Personnel Policy, Article 14 Expense Reimbursements, as submitted.

Approved Easement to Cross Private Land

The Board, by adoption of its Consent Agenda, approved the easement from Gerald & Mary Huert, authorizing Beltrami County NRM Department to cross private land in Turtle River Township, as submitted and approved by the MN DNR.

Approved Reciprocal Easement

The Board, by adoption of its Consent Agenda, approved the reciprocal easement between Beltrami County and Mark Jacobson in Frohn Township, which would provide legal access for both parties across each others isolated land, as submitted and approved by the MN DNR.

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Approved 2024 MN Annual Boat & Water Safety Grant Agreement & Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and 2024 grant agreement with the MN DNR to reimburse deputies wages and other costs associated with the enforcement of boating laws and regulations:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office to be reimbursed for Deputies wages and other costs associated with enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2024 State of Minnesota Department of Natural Resources Annual County Boat and Water Safety Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff's office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair Tim Sumner and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

DOC Comprehensive Plan

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the DOC Beltrami County Comprehensive Plan. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould gave several committee updates
- Commissioner Gaasvig gave several committee updates
- Commissioner Sumner requested a Redistricting Update and also reminded the Board that he is relinquishing his committee assignments and Chat-about assignments.
- Commissioner Anderson provided a Juvenile Center update

April 2, 2024

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be April 16, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:12 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
April 16, 2024**

The Beltrami County Board of Commissioners met in regular session on April 16, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

A motion was made by Commissioner Gould to go into closed session to discuss preparing and planning for redistricting decision. Motion died for lack of a second. Auditor-Treasurer, JoDee Treat addressed the Board, confirming that the issue is out of the hands of the Board until there is a ruling from the judge.

The following change was made to the agenda:

- Move Approval of Commissioner Per Diem Policy and Committee Assignments Resolution from the Consent Agenda to the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gould, seconded by Commissioner Gaasvig, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held April 2, 2024, and

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the Minutes of the Board of Commissioners Regular Meeting held April 2, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Domestic Violence Court MOU

The Board, by adoption of its Consent Agenda, approved and authorized the Health & Human Services Director and the Sheriff to sign the Domestic Violence Court Memorandum of Understanding as a partner agency.

Approved Resolution of Support for Psychiatric Residential Treatment Facility

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for a Psychiatric Residential Treatment (PRTF) to be built in Clay County:

WHEREAS, throughout Minnesota there is inadequate capacity in the continuum of care to support children with high acuity, complex and/or co-occurring conditions that include violent or sexually inappropriate behavior and/or physical health challenges; and

WHEREAS, Psychiatric Residential Treatment Facilities (PRTF) are a part of this continuum for children and youth under age 21 with complex mental health conditions and aggression; and

WHEREAS, currently there are four PRTF facilities operational in Minnesota with a total capacity of 166 beds and an additional PRTF set to open soon; and

WHEREAS, there is a need for additional PRTF beds in the State of Minnesota to meet the needs of children with serious and complex mental health needs; and

WHEREAS, the location of PRTF beds must be spread across the state to ensure equal access and proximity to a child's home community, family, and service providers; and

WHEREAS, Clay County is committed to establishing a PRTF and will partner with an eligible provider in the delivery of PRTF services; and

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WHEREAS, Clay County is seeking Minnesota bond funds to aid in land acquisition and building a PRTF;

THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners via this Resolution, supports Clay County to request Minnesota bond funds for infrastructure in the development of a Psychiatric Residential Treatment Facility in Clay County.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Final Pay Voucher SAP 004-615-021

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for SAP 004-615-021 Grading, Aggregate base, Concrete surfacing, storm sewer, roundabout and ADA Construction, to Reierson Construction, Inc, in the amount of \$163,428.94, as submitted.

Approved Bid Award for SAP 004-030-014 Seal Coat

The Board, by adoption of its Consent Agenda, approved the bid award for SAP 004-030-014 2024 Seal Coat, to the lowest responsible bidder, Asphalt Surface Technologies Corp., in the amount of \$2,017,638.54, as submitted.

Approved Resolution of Support for 9 County C&D Hub & Spoke

The Board, by adoption of its Consent Agenda, approved the Resolution of Support for all 2024 MPCA solid waste grant proposals put forth by any one or more coalition member which would, if funded, further advance or implement a portion of the Hub and Spoke System:

WHEREAS, the Minnesota Pollution Control Agency (MPCA) received substantial funding from the 2023 Legislature to solicit proposals for multiple Solid Waste (SW) related Grants in 2024; and

WHEREAS, nine (9) Counties in northwest Minnesota have formed a Coalition to cooperatively address regional SW issues of shared concern. The Coalition counties include: Beltrami, Cass, Clearwater, Hubbard, Mahnomen, Marshall, Norman, Polk and Red Lake, and benefit the tribal nations of Leech Lake, Red Lake and White Earth which are classified as Environmental Justice (EJ)

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communities which are not otherwise eligible to receive these grants; and

WHEREAS, this Coalition applied for, and received funding from, the MPCA to complete a Construction & Demolition (C&D) Debris Landfill (LF) Study in 2023. The Study identified these SW issues, proposed a comprehensive alternative system which addressed those issues, and identified associated costs and programs to implement that alternative system; and

WHEREAS, the alternative system proposed to address these C&D and SW issues is referred to as the regional Hub & Spoke (H&S) system; and

WHEREAS, the H&S system is comprised of many smaller projects which can be coordinated in a manner to benefit the Coalition. Specifically, the H&S system is comprised of, but not limited to, the following: (1) small, C&D and mixed-waste mini transfer stations, (2) MRF improvements via advanced process equipment and robotics to capture new materials and/or add additional processing capacity for the region, (3) new technologies for capture of, and additional processing capacity for, regional SSOM ; and (4) material-specific infrastructure to collect, aggregate, transport and process various C&D materials for reuse and recycling or biochar (incl. shingles, clean wood, gypsum board, concrete, porcelain); and

WHEREAS, these MPCA SW grants represent new opportunities to fund and implement one or more sub-parts of the proposed regional H&S project; and

WHEREAS, Beltrami County intends to, and supports other Coalition members to also, apply for these 2024 MPCA SW Grants which would implement one or more sub-parts of the H&S system for the benefit of the Coalition.

THEREFORE BE IT RESOLVED, Beltrami County supports all 2024 MPCA SW Grant proposals put forth by any one or more Coalition members which would, if funded, further advance or implement a portion of the H&S system; and

BE IT FURTHER RESOLVED, if MPCA grant funds in 2024 are allocated to Polk County or any other Coalition member for any portion of the H&S project, Beltrami County pledges to implement its portion of that H&S project.

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REGULAR AGENDA

April 2024 Timber Auction Results

Natural Resource Management Director, Richard Moore, reviewed the results of the April 2024 timber sale auctions. All tracts, sealed bid and oral auction, sold for a total of \$466,118. Over all, prices are slightly up from last year and running stable. Largest selling species in still Aspen at 64%.

Williamson Easement and Land Exchange

Natural Resource Management Director, Richard Moore, reviewed the Kevin and Amy Williamson easement and land exchange that has been in the works since May of 2023. If the new easement is approved by the Board, the DNR will conduct a full review in Bemidji and also in St. Paul and place the exchange on the May 23 or August 14, 2024 Land Exchange Board calendar for approval.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gould, to approve the Kevin and Amy Williamson Easement and Land Exchange in Durand Township, as submitted.

Northern Township Access Permit

County Administrator, Tom Barry, on behalf of Northern Township, presented an access and soil borings permit to allow the township to explore the viability of a selected site on County owned land, for suitability as a location for a mechanical wastewater treatment plant.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Access and Soil Borings Permit and authorize staff to sign.

Allocation of Opioid Settlement Dollars

Public Health Director, Amy Bowles reviewed the RFP that was release in January of 2024, with the intent to allow County partners to apply for Opioid Settlement funds to support the work of their organization and expand or improve their services.

The recommendation of the Opioid Steering Committee is for the County Board to approve distribution of up to \$146,000 to support RFP applicants as follows:

- Stellher - \$50,000
- NWICDC - \$15,800
- North Homes - \$33,049
- Drug Court, MN State - \$10,000
- Ours to Serve House of Hospitality (Village of Hope) - \$36,500

For a total distribution of \$145,349

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Selection criteria established by the committee was to allocate \$140,000 annually for allocation, with 50/50 split between County funded initiatives and RFP process initiatives of partner organizations.

There were a total of 10 applicants with allocation recommendations made to the 5 listed above.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the distribution of up to \$146,000 of opioid settlement dollars, to support RFP applicants as recommended by the Opioid Steering Committee.

An amendment to the motion was made by Commissioner Gould and seconded by Commissioner Sumner to take \$10,000 from the \$50,000 Stellher allocation and give it to the applicant Face it Together. Amendment failed 3:2 vote. Commissioners Anderson, Carlson and Gaasvig noted No.

The original motion passed unanimously.

Commissioner Per Diem Policy, Committee Assignments List and Committee Assignments Resolution

Commissioner Committee Assignments Resolution:

WHEREAS, the Beltrami County Board of Commissioners perform their duties in accordance with MN Stat. 375 County Boards; and

WHEREAS, the Beltrami County Board of Commissioners is allowed to adopt a resolution decreasing commissioner assignments at any time during the year per MN Stat. 375.055 subd. 1(b); and

WHEREAS, the Beltrami County Board of Commissioners consider the duties and responsibilities of each individual position including, but not limited to, regular monthly board meetings, board of auditors, board of equalization, canvassing board, internal county affairs, and applicable meetings per Committee Board Assignments list; and

WHEREAS, the Beltrami County Board of Commissioners will be held accountable with their performance of duties or lack of performance in accordance with MN Stat. 375.182 Neglect of Duty; and

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners approve decreasing the assignments of the official list of Committee Board Assignments attached, effective 04/16/2024.

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A motion was made by Commissioner Gould and seconded by Commissioner Sumner to table the Commissioner Per Diem Policy and the Committee Assignments and Resolution at this time. Motion failed 3:2 vote. Commissioners Anderson, Carlson and Gaasvig voted No.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the Commissioner Per Diem Policy, Commissioner Committee Assignments List, as amended during the Work Session and the Committee Assignments Resolution.

A motion to amend the motion was made by Commissioner Gould and seconded by Commissioner Sumner, to update the following committees to be eligible for per diem and expenses: Beltrami HRA, BiCAP, Blackduck Ambulance, Budget Committee, County Extension Committee, Ditch Committees, Headwaters Regional Dev Board (HRDC), Jail Steering Committee and all sub committees, Kitchigami Regional Library Board, Land Review Committee, Law Library Board, Mississippi Headwaters Board, Negotiations/Mediation, Newsletter Committee, Opioid Settlement Committee, Planning Commission, Solid Waste Committee, State Community Health Services (SCHAC) Advisory Committee, any committee & subcommittee eligible for either per diem or expense should be eligible for both per diem and expense, as well as adding Bemidji Day at the Capital and NaCO.

Amendment failed 3:2 vote. Commissioners Anderson, Carlson and Gaasvig voted No.

A motion to amend the motion was made by Commissioner Gould and seconded by Commissioner Sumner, to increase Tier I per diem to \$75 and Tier II per diem to \$100. Amendment was deemed out of order - not allowed by law.

Original motion carried 3:2 vote. Commissioners Sumner and Gould voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner noted the legislation to absolve the county from the large bill from DHS regarding a mentally ill and dangerous case, is currently in an omnibus bill and hopefully will be passed. There is an open house at the Workforce Impact office in honor of Public Safety Telecommunicator Week.
- Commissioner Anderson noted that Extension Services is experiencing hiring issues, just like everyone else.
- Commissioner Gaasvig reported on several committees

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- Commissioner Gould gave a brief update on the Rail Corridor project

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be May 7, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:48 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 7, 2024**

The Beltrami County Board of Commissioners met in regular session on May 7, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:03 p.m. Commissioners Joe Gould, Tim Sumner, and Richard Anderson were present. Commissioner Craig Gaasvig joined via Zoom.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Jim Lucachick, resident in Beltrami County, summarized his two year legal process as the lead plaintiff in the Redistricting Lawsuit against Beltrami County. He also asked the Board, as a concerned and involved citizen of the County, to please work together as a group to solve the problems and serve the citizens of Beltrami County.

APPROVAL OF AGENDA

- Approval of the Minutes from the April 16 Board Meeting was moved from the Consent Agenda to the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig and seconded by Commissioner Anderson.

Approved by roll call vote 3:1 Sumner - No; Gould - withdrew

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig.

Commissioner Gould made a motion to move Audit Statement of Work, HHS Family Foster Care Licensing, Family Child Care Licensing and Purchase Replacement Radios for Jail & Courts to the Regular Agenda. Motion failed for lack of a second.

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Original motion to approve the Consent Agenda passed by roll call vote 4:1. Commissioner Gould - No.

CONSENT ITEMS

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Audit Statement of Work

The Board, by adoption of its Consent Agenda, approved the Statement of Work - GASB 96 Audit Services for Beltrami County's financial audit with CliftonLarsonAllen, LLP for the 12/31/23 audit.

Approved Resolution for Dept of Corrections 2024 Beltrami County Comprehensive Plan

The Board, by adoption of its Consent Agenda, approved the Resolution in recognition of the MN Dept of Corrections, Beltrami County 2024 Comprehensive Plan:

WHEREAS, 401.06 COMPREHENSIVE PLAN; STANDARDS OF ELIGIBILITY; COMPLIANCE STATES:

(c) If the commissioner provides probation services to a non-CCA jurisdiction under section 244.19, subdivision 1b, paragraph (d), the commissioner must prepare a comprehensive plan for the non-CCA jurisdiction and present it to the local county board of commissioners or Tribal government. To the extent consistent with this chapter and section 244.19, the commissioner is subject to all the subsidy-related standards and requirements under this chapter and to all supervision standards and commissioner-prescribed policies.

(d) All comprehensive plans must:

- (1) comply with commissioner-developed standards and reporting requirements, including requirements under section 401.11, subdivision 1;
- (2) provide a budget for planned correctional services and programming; and
- (3) sufficiently address community needs and supervision standards, including strategic planning that ties planned correctional services and programming to successful community

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supervision outcomes, including but not limited to reducing an individual's assessed level of risk for recidivism and addressing an individual's needs that lead to positive adjustment and prosocial behavior.

(e) Each CCA and non-CCA jurisdiction must track and report on the use of correctional fees under section 244.18 in their comprehensive plans. At a minimum, each jurisdiction must report on the types of correctional services for which fees were imposed, the aggregate amount of fees imposed, and the amount of fees collected.

(f) A comprehensive plan is valid for four years, and a corrections advisory board or non-CCA jurisdiction must review and update its plan two years after the plan has been approved or two years after submission to the commissioner, whichever is earlier. An updated plan must include an updated budget and list which services that a county or Tribal Nation plans to provide before its next four-year comprehensive plan.

(g) All approved comprehensive plans, including updated plans, must be made publicly available on the Department of Corrections website.

WHEREAS, the 2024 Comprehensive Plan is specific to Beltrami County. Beltrami County Board of Commissioners recognizes and approves the 2024 Comprehensive Plan set forth by the Minnesota Department of Corrections.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Beltrami County, Minnesota, approves the approves the 2024 Beltrami County Comprehensive Plan submitted by the Department of Corrections dated February 29, 2024.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

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Approved Purchase of Replacement Radios for the Jail and Courts

The Board, by adoption of its Consent Agenda, approved and authorized the Sheriff's Office to purchase replacement radios for the jail and courts, for a cost of \$209,291.39, as submitted.

REGULAR AGENDA

Appointment of New County Assessor

Administrator Tom Barry, reviewed the process following County Assessor Joe Skerik's retirement, which is effective May 3, 2024, and the selection of Kaleb Bessler for the position. The Board must appoint the county assessor in accordance with M.S. 273.061.

After the Board's appointment and Bessler's oath of office, the appointment must have one final approval by the State commissioner of revenue.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to appoint Kaleb Bessler to the position of County Assessor. Unanimously carried 5:0 by roll call vote.

Mr. Bessler was sworn into office by Board Chair, John Carlson.

DEED Lease Agreement

Facilities Manager, Steve Shadrack presented the DEED Lease Agreement. Since 2018 DEED has been leasing 1,954 square feet of space in the Community Services Center. They wish to renew their lease with the County for an additional two years (7/1/24-6/30/26). They also wish to have an option to renew for an additional two years beyond 2026. If approved, this lease would provide approval for both the two year renewal and option to renew for an additional two years.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the DEED Lease Agreement for 1,954 sq.ft of space in the Community Service Center for two years (7/1/24 - 6/30/26) with the option for an additional two years beyond 2026. Unanimously carried 4:0 by roll call vote. Commissioner Sumner absent.

Public Defense Lease Agreement

The Public Defender's office wishes to expand their lease space by apx. 2,220 sq.ft. Current space is on the second floor of the Anex Building and they wish to lease additional space on the first floor. This lease agreement would align with their existing lease that expires in 2030.

A financial investment of approximately \$90,000 (which is included in the budget) to bring the space up to current lease standards is

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required. Updating HVAC, lighting, flooring, and finishes. Additional custodial coverage of one hour a day for annual cost of \$5,850 year to maintain/clean space.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the MN Public Defense Lease Agreement for space on both the first and second floor of the Anex Building with expiration of June 2030. Unanimously carried 4:0 by roll call vote. Commissioner Sumner absent.

JAZB Update and Resolution

The Bemidji Regional Airport Attorney, Katie Nolting, presented information and a resolution of support for the JAZB Ordinance. Once the proposed ordinance is approved after the public hearing, it is officially sent to the MNDOT Commissioner for an Order of Approval. Once the Ordinance is approved by the MNDOT Commissioner, it will then be formally adopted by the JAZB, and then sent to each jurisdiction for adoption and filed with the Beltrami County Recorder's Office.

WHEREAS, The City Bemidji and County of Beltrami established the initial Joint Airport Zoning Board in 1973; and

WHEREAS, The City of Bemidji and County of Beltrami subsequently entered into a Joint Powers Agreement for the joint maintenance and operation of what is now known as the Bemidji Regional Airport; and

WHEREAS, Portions of the airport hazard area adjacent to the Bemidji Regional Airport ("the Airport") are located outside the territorial limits of the City of Bemidji but within the territorial limits of Beltrami County, Northern Township, Bemidji Township, Eckles Township, Grant Valley Township, and the City of Wilton, MN; and

WHEREAS, The City of Bemidji and County of Beltrami have deemed it necessary and expedient to revisit and revise the Joint Airport Zoning Board ("JAZB") in cooperation with, among others, Beltrami County, pursuant to Minnesota Statutes Section 360.063, Subdivision 3, and other applicable laws, for the purpose of revising, administering, and enforcing zoning laws for the areas surrounding the Airport and for the protection of the Airport and the public; and

WHEREAS, In 2022 the JAZB was revised to be comprised of the City of Bemidji, City of Wilton, Northern Township, Bemidji Township, Grant Valley Township, Eckles Township, and the County of Beltrami; and

May 7, 2024

WHEREAS, Beltrami County appointed representation to the JAZB, who have ensured the interests of Beltrami County are heard; and

WHEREAS, Since its 2022 revision, the JAZB has been meeting and working together regularly to revise the Bemidji Regional Airport Zoning Ordinance to better protect the public, the Airport, and member communities; and

WHEREAS, On August 1st, 2023, the County Board unanimously passed Resolution No. 23-08-35, which supported the JAZB draft zoning ordinance; and

WHEREAS, Since said Resolution, the JAZB had the draft zoning ordinance reviewed by the State of Minnesota Department of Transportation Office of Aeronautics ("MNDOT") staff and feedback and recommendations were given to JAZB on possible amendments to the draft zoning ordinance; and

WHEREAS, The JAZB has debated and incorporated the feedback and recommendations of MNDOT staff with this revised draft zoning ordinance; and

WHEREAS, At the April 3, 2024 meeting, the JAZB unanimously voted to pass a resolution resolving the revised draft zoning ordinance is now the proposed zoning ordinance of the JAZB and set a public hearing date on said ordinance for Thursday, May 9, 2024 at 5:00 p.m. at the Bemidji Regional Airport, located in the City of Bemidji; and

WHEREAS, After the public hearing, the JAZB will meet to discuss any changes or edits to the proposed zoning ordinance prior to submitting said ordinance to MNDOT for approval; and

WHEREAS, Upon MNDOT approval of the proposed zoning ordinance, the JAZB will move forward with passing the ordinance with any MNDOT required revisions; and

WHEREAS, The JAZB is now seeking support from JAZB member communities of the proposed zoning ordinance; and

WHEREAS, Beltrami County, having received a copy of the proposed zoning ordinance, and having reviewed said Ordinance, agrees it is in the best interest of the County, the Airport, and the surrounding communities that it be approved and adopted.

NOW, THEREFORE, BE IT RESOLVED By the undersigned Beltrami County Board of Commissioners as follows:

May 7, 2024

1. That Beltrami County is in support of the proposed Bemidji Regional Airport Zoning Ordinance.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to approve the Resolution of Support for the JAZB Custom Airport Zoning Draft Ordinance. Unanimously carried 4:0 by roll call vote. Commissioner Sumner absent.

Approved Minutes - April 16, 2024

Administrator Barry reviewed the motion made on the April 16 Regular Agenda item - Allocation of Opioid Settlement Dollars:

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the distribution of \$145,349 of opioid settlement dollars, distributed to RFP applicants as recommended by the Opioid Steering Committee.

A correction to the motion to more accurately reflect the action of the Board is:

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the distribution of **up to \$146,000** of opioid settlement dollars, to **support** RFP applicants as recommended by the Opioid Steering Committee. Motion passed unanimously.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to correct and approve the April 16, 2024 Regular Meeting minutes.

Commissioner Gould commented on the April 16 meeting, stating the need for the board to work better together.

Motion carried 3:1 by roll call vote. Commissioner Gould - No. Commissioner Sumner absent.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Anderson mentioned the Hamburger Cookout on May 21 in support of Law enforcement, fire department & public service professional
- Commissioner Gaasvig gave several committee updates
- Commissioner Gould gave several legislative updates
- Commissioner Carlson provided a Prime Health update

Review Upcoming Meeting Schedule

May 7, 2024

Next regular meeting of the County Board will be May 21, 2024, in the Board Room of the County Administration Building.

Commissioner Gould asked for clarification on the meeting schedule, June 18, 6:00 pm Board of Equalization.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:55 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig. Motion carried 3:1 by roll call vote. Commissioner Gould - No. Commissioner Sumner absent.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
May 21, 2024**

The Beltrami County Board of Commissioners met in regular session on May 21, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following items were moved from the Consent Agenda to the Regular Agenda:

- Approval of a Resolution to establish a self help airport fueling system at the Bemidji Regional Airport

- Approval of three Beltrami Electric utility easements

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 7, 2024, and the Minutes of the Board of Commissioners Regular Meeting held May 7, 2024, as submitted.

May 21, 2024

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of Grygla Fire Department Fire Protection Contracts

The Board, by adoption of its Consent Agenda, approved the agreements for fire protection with the City of Grygla for a one-year term ending March 31, 2025, for the unorganized townships of Big Grass, Northwood, Winner, Yale, Town 157 Range 36 and Town 157 Range 37, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Land Sale Resolution for Three Tax-Forfeited Parcels to the MN DNR

The Board, by adoption of its Consent Agenda, approved the Resolution to sell three tax-forfeited parcels to the MN DNR at appraised market values:

WHEREAS, the Commissioner of Natural Resources of the State of Minnesota has made a request of the County Board for sale of the following described tax-forfeited, nonconservation lands to the Department of Natural Resources, a state agency, at market value under the authority of Minn. Stat. § 282.01, subd. 1a(c):

Parcel 05.00043.00

The Southeast Quarter (SE $\frac{1}{4}$) of Section 9, Township 158 North, Range 38 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

Parcel 54.00009.00

The Northeast Quarter (NE $\frac{1}{4}$) of Section 9, Township 155 North, Range 34 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

Parcel 17.00217.00

The Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ SW $\frac{1}{4}$), EXCEPT the East 20.00 feet thereof; and Government Lots 3 and 4, ALL IN Section 30, Township 155 North, Range 37 West of the Fifth Principal Meridian, Beltrami County, Minnesota.

May 21, 2024

WHEREAS, Parcel 05.00043.00 has forfeited to the State of Minnesota for nonpayment of taxes on 10/14/1991, which is classified as non-conservation and appraised as provided by Section 282.01, Minnesota Statutes,

WHEREAS, Parcel 54.00009.00 has forfeited to the State of Minnesota for nonpayment of taxes on 12/22/1987, which is classified as non-conservation and appraised as provided by Section 282.01, Minnesota Statutes,

WHEREAS, Parcel 17.00217.00 has forfeited to the State of Minnesota for nonpayment of taxes on 09/19/1986, which is classified as non-conservation and appraised as provided by Section 282.01, Minnesota Statutes,

WHEREAS, there is need for such lands and the Commissioner of Natural Resources desires to obtain such lands for conservation or recreational purposes.

NOW, THEREFORE, BE IT RESOLVED, that the request of said Commissioner of Natural Resources of the State of Minnesota is granted and Parcel 05.00043.00, Parcel 54.00009.00, and Parcel 17.00217.00, the herein described tax forfeited lands, are released from the trust in favor of the taxing district.

BE IT FURTHER RESOLVED, the Board of County Commissioners of Beltrami County, Minnesota hereby approves the sale of Parcel 05.00043.00, Parcel 54.00009.00, and Parcel 17.00217.00, the herein described tax forfeited lands to the State of Minnesota, Commissioner of Natural Resources, for the approved market value of ONE HUNDRED ELEVEN THOUSAND DOLLARS (\$111,000.00) (05.00043.00), ONE HUNDRED FOUR THOUSAND DOLLARS (\$104,000.00) (54.00009.00), and EIGHTY ONE THOUSAND DOLLARS (\$81,000.00) (17.00217.00), for sale to the State of Minnesota, Department of Natural Resources, at market value.

Approved Jail Food Service Vendor Contract

The Board, by adoption of its Consent Agenda, approved the contract with Trinity Services Group, for food services at the Beltrami County Adult Corrections Center beginning June 1, 2024, as submitted.

REGULAR AGENDA

Jail Construction Documents Approval

The County's Architectural Firm (Klein McCarthy Architects) is requesting Board authorization to begin the Construction Documents Phase of the jail project on May 24th, 2024. Per Contract Article

May 21, 2024

3.5.1, the Architect shall prepare Construction Documents based on the Owner's approval of the Design Development Documents and the budget for the Cost of the Work. The Design Development Documents will be released May 23rd for the Construction Manager to begin cost estimating. The Design Development cost estimate is anticipated to be completed on or around June 20th.

In an effort to maintain schedule, the design and construction team is requesting the County Board to approve moving into the Construction Document phase prior to the cost estimate review. The Board will be presented with the Design Development cost estimate prior to the release of bid documents which is anticipated in early August.

Danielle Reid with Klein McCarthy was present via Zoom to answer any questions.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve and authorize Klein McCarthy Architects to begin the Construction Documents Phase for the new jail pursuant to their Contract. Unanimously carried.

Classification and Compensation Study Contract Approval

The Beltrami County Board authorized the creation of a work group to research and solicit proposals for a classification and compensation study. Members of the work group include Commissioner Richard Anderson, County Administrator Tom Barry, Auditor/Treasurer JoDee Treat, and HR Director Ann Schroeder.

The work group met at the end of March to discuss and determine details that would be included in the Request for Proposals (RFP). At the beginning of April we advertised the project and received RFPs. The work group scored the RFPs then invited the top two scored firms to interview. Virtual interviews took place at the beginning of May. Each firm was rated on the information gathered from the presentation and interview questions. The determination of the interviews resulted in Baker Tilly being selected to conduct our classification and compensation study.

The last classification and compensation study was conducted in 2013. A new study is essential in ensuring we have accurate job descriptions, position classifications, and market rate wages.

The request is to approve the contract with Baker Tilly to move forward with the study and to implement a moratorium on position analysis questionnaires until the study has been completed.

May 21, 2024

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to approve the classification and compensation study contract with Baker Tilly and to implement a moratorium on position analysis questionnaires outside of the budget enhancement process until the study has been completed. Unanimously carried.

Resolution to Establish a Self Help Airport Fueling System at the Bemidji Regional Airport

The Bemidji Regional Airport is requesting a Resolution from both the County and the City of Bemidji, to establish a self help airport fueling system at the airport:

WHEREAS, The City Bemidji ("City") and County of Beltrami ("County") originally created the Bemidji-Beltrami County Airport Commission on June 1, 1983 by a Joint Powers Agreement ("JPA"); and

WHEREAS, The City and County have amended the Joint Powers Agreement multiple times, with the current JPA dated December 15, 2008; and

WHEREAS, Subdivision 8(5) of the JPA dictates the real property acquired under the current and prior agreements shall be held by the City and County as tenants in common with each entity having a fifty (50) percent interest in the real property; and

WHEREAS, Subdivision 2 of the JPA tasks the Bemidji Regional Airport Authority ("Authority") with the responsibility of "acquiring, establishing, constructing, maintaining, improving, and operating the Bemidji Regional Airport."; and

WHEREAS, In furtherance of the Authority's responsibility to improve and maintain the Bemidji Regional Airport ("Airport"), the Authority has identified a need to provide twenty-four (24) hour/seven (7) days a week fuel service to the users of the Airport; and

WHEREAS, The only cost effective way to provide twenty-four (24) hour/seven (7) days a week fuel service is with a self-help aircraft fueling system ("fueling system") located at the Airport; and

WHEREAS, The Authority and City have been in contact with the Minnesota Pollution Control Agency (MPCA) and the Minnesota Department of Health (MDH) to gather information to ensure all required authorizations and requirements are being met; and

May 21, 2024

WHEREAS, The Authority will be responsible for ensuring all required inspections, permits, and regulations are being complied with; and

WHEREAS, As the fueling system will be located on property jointly owned by the City and County, the Authority is requesting consent to construct the fueling system on Airport property.

NOW, THEREFORE, BE IT RESOLVED By the undersigned Beltrami County Board of Commissioners as follows:

1. To consent to the Bemidji Regional Airport Authority constructing a self-help aircraft fueling system at the Bemidji Regional Airport.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to approve the Resolution to establish a self help airport fueling system at the Bemidji Regional Airport.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner to table the Resolution to establish a self help airport fueling system at the Bemidji Regional Airport. Motion failed 3:2 vote. Commissioners Gaasvig, Carlson and Anderson voted no.

Commissioner Gould noted that the City of Bemidji tabled this item until their June meeting to give the Airport Authority time to do more work and answer more questions before the City would move forward with any approval.

John Knorr, with the Airport Authority addressed the board in answer to questions regarding how this services would serve the low income population of Beltrami County. He also assured the Board that their SPCC would be approved by the City Engineer before any service was made available.

Original motion: by Commissioner Gaasvig, and seconded by Commissioner Anderson to approve the Resolution to establish a self help airport fueling system at the Bemidji Regional Airport. Was approved 3:2 vote. Commissioners Gould and Sumner voted no.

Three Beltrami Electric Utility Easements

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner, to approve three utility easements to Beltrami Electric Cooperative, to cross tax-forfeited land in Ten Lake Township, as submitted. Motion carried 4:0 vote. Commissioner Gaasvig abstained.

May 21, 2024

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner will be attending an AMC meeting with tribal leaders
- Commissioner Anderson updated on the Solid Waste Committee
- Commissioner Gaasvig gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 4, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:34 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 4, 2024**

The Beltrami County Board of Commissioners met in regular session on June 4, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:01 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Melvin Spies, county resident on Trophy Buck Road, Grant Valley Township, addressed the board on an issue with an adjacent property owner who is spreading commercial sewage waste on land next to Mr. Spies development at Hunters Point Subdivision. Mr. Spies cited Solid Waste Ordinance 32 and is seeking County Board assistance in enforcement conformance to the Ordinance regulations.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson and unanimously carried. 4:1 vote. Gould voted no.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Anderson and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held May 21, 2024, and the Minutes of the Board of Commissioners Regular Meeting held May 21, 2024, as submitted.

June 4, 2024

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved AWCL Lease Termination and Settlement

The Board, by adoption of its Consent Agenda, approved the Lease Termination and settlement amount of \$75,000, with Aurora Waasakone Community of Learners (AWCL), as submitted.

Approved Kristen's Grove Plat

The Board, by adoption of its Consent Agenda, approved the final plat for Kristen's Grove Plat, as recommended by the Planning Commission.

Approved Kristen's Corner Plat

The Board, by adoption of its Consent Agenda, approved the final plat for Kristen's Corner Plat, as recommended by the Planning Commission.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Joint Powers Agreement and Resolution for Internet Crimes Against Children Task Force

The Board, by adoption of its Consent Agenda, approved the Resolution of Support to continue a Joint Powers Agreement with the State of Minnesota Bureau of Criminal Apprehension and designate the Sheriff as the authorized representative with authority to sign any subsequent amendment or agreement that may be required:

WHEREAS, the County of Beltrami on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

June 4, 2024

NOW, THEREFORE, BE IT RESOLVED by the County Board of Commissioners, of Beltrami County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Beltrami on behalf of its Sheriff are hereby approved. Copies of the Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Sheriff, Jason Riggs, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

3. That John Carlson, the Chair of the County of Beltrami, and Administrator Tom Barry, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

REGULAR AGENDA

Project Graduation Resolution

At the May 7, 2024 Board Meeting, Dr. John Eggers provided an updated on the 100% Graduation project goal. The Board was in support of providing a Resolution of Support:

WHEREAS, the Beltrami County graduation rate is currently between 60-65%; and

WHEREAS, students that graduate high school are more likely to live longer, fuller and more contributory lives; and

WHEREAS, the Beltrami County Commissioners have determined that a 100% graduation goal is in the best interest of Beltrami County youth;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners support the 100% graduation goal; and

BE IT FURTHER RESOLVED, that all citizens of Beltrami County should do whatever they can to support the work of all school districts and educators in Beltrami County to ensure that 100% of county youth receive their high school diploma; and

BE IT FINALLY RESOLVED, that all parties, including community leaders, organizations, parents, and students keep focused on this goal and do what is necessary to make the 100% goal a reality.

June 4, 2024

A motion was made by Commissioner Anderson, and seconded by Commissioner Sumner to approve the Resolution in support of the 100% Graduation Goal for Beltrami County Youth. Unanimously carried.

GSA Federal Probation Lease Agreement

Facilities Manager, Steve Shadrick, presented the GSA Federal Probation lease agreement. The GSA has been a tenant of the County since 2014 and would like to renew their lease for an additional five years, per their agreement. This would extend their lease to July 6, 2029, at an annual rate of \$29,729.50.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the GSA Lease Agreement renew through July 6, 2029 at an annual rate of \$29,729.50. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould provided numerous committee updates
- Commissioner Anderson provided several committee updates
- Commissioner Carlson also provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be June 18, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:34 p.m. was made by Commissioner Gaasvig seconded by Commissioner Anderson and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
June 18, 2024**

The Beltrami County Board of Commissioners met in regular session on June 18, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 4, 2024, and the Minutes of the Board of Commissioners Regular Meeting held June 4, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

June 18, 2024

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved ACH Settlement Agreement

The Board, by adoption of its Consent Agenda, approved the Settlement Agreement with Advanced Correctional Healthcare (ACH) in the amount of \$50,000, as submitted.

Approved 9th Judicial District Lease Agreement Renewal

The Board, by adoption of its Consent Agenda, approved the two year lease renewal with the MN 9th Judicial District for 3,639 sq/ft of space in the Community Service Center Building, as submitted.

Approved BASC Lease Agreement Renewal

The Board, by adoption of its Consent Agenda, approved the two year lease renewal with the Beltrami Area Service Collaborative (BASC) for 995 sq/ft in the Community Service Center Building, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Prioritize Bridges for Replacement

The Board, by adoption of its Consent Agenda, approved the Resolution to Prioritize Bridges for Replacement:

WHEREAS, Beltrami County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Beltrami County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Beltrami County intends to replace, rehabilitate,

June 18, 2024

or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year
R0974	Rogers Road	Shotley Brook	38	\$800,000	\$790,000		\$10,000	2026

BE IT FURTHER RESOLVED that Beltrami County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Beltrami County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Approved 2024 Federal Boating Safety Supplemental Patrol Grant Agreement and Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and 2024 Federal Boating Safety Supplemental Patrol Grant Agreement:

WHEREAS, Beltrami County Sheriff’s Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on Beltrami County lakes and waterways; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff’s Office to be reimbursed for Deputies wages for enforcing laws and patrolling the Lake and waterways from the Minnesota Department natural resources through the 2024 State of Minnesota Department of Natural Resources Federal Boating Safety Supplemental Patrol Grant; and

WHEREAS, this grant money is available from the Minnesota Department of Natural Resources through the grant application process.

WHEREAS, the Beltrami County Sheriff’s office has successfully participated in this grant for several years in the past.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair John Carlson and County Administrator, Thomas Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

June 18, 2024

Approved Solid Waste Lease Agreement with City of Blackduck

The Board, by adoption of its Consent Agenda, approved a twenty year lease agreement with the City of Blackduck allowing the Solid Waste Department to move forward with replacing the three current recycling containers with a compactor for recycling.

REGULAR AGENDA

Adopt-a-Highway Program Policy

This proposed policy will provide guidelines for the volunteer roadside litter cleanup (Adopt-a-Highway Program).

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Gould, to approve the Adopt-a-Highway Program Policy. Unanimously carried.

Adopt-a-Roundabout Program Policy

This proposed policy will provide guidelines for the volunteer beautification of the center islands of roundabouts (Adopt-a-Roundabout Program).

The Board is not in support of a round-about program at this time. They would like to see a future Consent Agenda item with a policy not to allow activities in the round-about Safety and liability concerns were the main concerning factor.

Roadside Memorials in ROW Policy

This proposed policy will provide guidelines for roadside memorials in County road rights-of-way.

The Board is not in support of this Policy. They directed staff to review the current right-of-way policy and possibly address this concern in that policy. The Board would like to see this on a future Work Agenda for further discussion and review.

Naming and Memorial Designation Policy

This proposed policy will provide guidelines when naming county-owned property.

A motion was made by Commissioner Gould and died for lack of a second.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on the AMC District meeting and will be attending a future Board of Directors meeting.
- Commissioner Anderson provided several committee updates
- Commissioner Gaasvig provided several committee updates

June 18, 2024

- Commissioner Gould reported on several NACo meetings he attended as well as other committee updates
- Commissioner Carlson provided several committee updates and discussed a Vulnerable Adult Program he was made aware of that has funds to spend on qualifying applicants.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 2, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:51 p.m. was made by Commissioner Anderson, seconded by Commissioner Gould and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 2, 2024**

The Beltrami County Board of Commissioners met in regular session on July 2, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:06 p.m. Commissioners Craig Gaasvig, Tim Sumner, and Richard Anderson were present. Commissioner Joe Gould was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Sumner, seconded by Commissioner Anderson, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held June 18, 2024, and the Minutes of the Board of Commissioners Regular Meeting held June 18, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

July 2, 2024

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Public Health Host Site Agreement for Children's Dental Services

The Board, by adoption of its Consent Agenda, approved the use of the Memorandum of Agreement between Children's Dental Services and Beltrami County Public Health and Prime West, allowing Beltrami County to serve as a host site for monthly dental clinics.

Approved Opioid Settlement Funds Community Memorandums of Agreement (4)

The Board, by adoption of its Consent Agenda, approved Opioid Settlement Funds, Community Memorandum of Agreements with North Homes, Ours to Serve House of Hospitality, the State of MN, and Stellher Services, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

REGULAR AGENDA

Public Hearing - Proposed Moratorium on Cannabis Businesses

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig to open the public hearing on the Proposed Moratorium on Cannabis Businesses Ordinance.

Environmental Services Director, Brent Rud gave a PowerPoint presentation outlining the cannabis legislation and potential implementation process, time frame and county considerations for possible regulations.

Staff recommendation, which included Mr. Rud, Sheriff Riggs, Public Health Director Bowles, Auditor-Treasurer Treat and Administrator Barry, is to adopt the proposed Ordinance for a moratorium on cannabis businesses. MN statute allows for the for this moratorium with a deadline of January 1, 2025. This will allow time for staff to review model ordinances, conduct state holder meetings, hold planning commission meetings, draft possible ordinance language, conduct public hearings and present information to the County Board for consideration.

Sherriff Jason Riggs spoke in support of the Moratorium Ordinance as the best course of action for a good decision on the Beltrami

July 2, 2024

County wants, to be prudent and give the best possible outcome for success.

A motion was made by Commissioner Sumner and seconded by Commissioner Gaasvig to close the Public Hearing at 5:20 pm.

After discussion it was agreed that at this time, and with the lack of any citizen input, it would be prudent in expediting staff work by voting on the Moratorium at this time.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, adopt the interim Cannabis Moratorium Ordinance regarding cannabis business permitting effective immediately. Unanimously carried.

Resolution of Support for National Minority Mental Health Month

WHEREAS, mental health is a critical and often overlooked aspect of overall health and well-being; and

WHEREAS, minority communities face unique challenges and systemic barriers that impact their mental health, including but not limited to stigma, discrimination, and limited access to culturally competent care; and

WHEREAS, Beltrami County, MN is home to nearly 20% Indigenous people as well as other minority populations; and

WHEREAS, National Minority Mental Health Awareness Month, observed each July, aims to raise awareness of the mental health struggles faced by minority communities and promote understanding and support; and

WHEREAS, solidarity and education are essential to breaking down the barriers that minority communities face in accessing mental health care; and

WHEREAS, Beltrami County is committed to fostering an inclusive and supportive environment for all its residents, recognizing the importance of mental health for everyone;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby supports the observance of July as National Minority Mental Health Awareness Month; and

BE IT FURTHER RESOLVED, that the Board encourages all residents to participate in activities and initiatives that promote awareness, education, and solidarity; and

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BE IT FINALLY RESOLVED, that Beltrami County commits to working with community partners to address the mental health needs of minority populations, reduce stigma, and improve access to culturally competent mental health services.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to table the Resolution in support of National Minority Mental Health Awareness Month. Motion carried 3:1 vote. Sumner voted no.

Members of the Board agreed to have this item back on the Agenda at a later date when Commissioner Gould would be present for comment.

Resolution of Support for Disability Pride Month

WHEREAS, individuals with disabilities make significant contributions to the diversity, strength, and resilience of our communities; and

WHEREAS, Disability Pride Month, observed each July, is a time to celebrate the achievements and contributions of people with disabilities, while also recognizing the ongoing struggles they face; and

WHEREAS, fostering understanding, inclusivity, and respect for the rights and dignity of individuals with disabilities is essential to building a more equitable society; and

WHEREAS, Disability Pride Month provides an opportunity to challenge and change perceptions, reduce stigma, and promote the inclusion and integration of individuals with disabilities in all aspects of life; and

WHEREAS, Beltrami County is committed to supporting the rights, well-being, and full participation of all its residents, including those with disabilities; and

WHEREAS, celebrating Disability Pride Month enhances community awareness and promotes the values of equality, accessibility, and respect;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby supports the observance of July as Disability Pride Month; and

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BE IT FURTHER RESOLVED, that the Beltrami County Board of Commissioners encourages all residents to participate in activities and initiatives that celebrate the achievements of people with disabilities, and promote understanding and inclusivity; and

BE IT FINALLY RESOLVED, that Beltrami County commits to working with community partners to improve accessibility, advocate for the rights of individuals with disabilities, and foster a community where everyone can thrive.

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig to table the Resolution in support of Disability Pride Month. Unanimously carried.

Members of the Board agreed to have this item back on the Agenda at a later date when Commissioner Gould would be present for comment.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on the Veterans Home Grand Opening
- Commissioner Anderson reported on the Veterans Home Grand Opening
- Commissioner Gaasvig reported the same and thanked Commissioner Anderson for his presentation at the event.
- Commissioner Carlson reported the same and also provided an airport update as well as a Jail Project update
- Update was requested from Amy Bowels, Public Health Director, on the very successful Public Health Open House.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be July 16, 2024, in the Board Room of the County Administration Building.

Quarterly Community Health Board meeting at 2:00 pm on July 16 as well.

July 2, 2024

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 4:45 p.m. was made by Commissioner Anderson, seconded by Commissioner Sumner, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
July 16, 2024**

The Beltrami County Board of Commissioners met in regular session on July, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following changes were made to the Agenda:

- Move Approval of the 2024 PILT Fund Appropriations from the Consent Agenda to the Regular Agenda.
- Remove Resolution of Support for National Minority Mental Health Month and 2) Resolution of Support for Disability Pride Month from the Regular Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson and carried 4:1 vote. Gould voted No.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gaasvig, seconded by Commissioner Anderson and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 2, 2024, and the Minutes of the Board of Commissioners Regular Meeting held July 2, 2024, as submitted.

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Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Ballot Boards Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution authorizing Ballot Boards to process regular absentee ballots, mail ballots and UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) ballots for the 2024 Primary and General Elections.

WHEREAS, Beltrami County is required by Minnesota State Statute 203B.121 subd.1 to establish Absentee Ballot Boards; and

WHEREAS, these Boards will bring uniformity in the process of accepting or rejecting returned regular absentee, mail ballots and UOCAVA ballots in Beltrami County; and

WHEREAS, the Absentee Ballot Boards would consist of a sufficient number of election judges or deputy county auditors, as provided in sections 204B.19 to 204B.22, trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED, the Beltrami County Board of Commissioners hereby establishes Absentee Ballot Boards that would consist of a sufficient number of election judges or deputy auditors to perform the tasks.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

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Approved Two Memorandum of Agreements for Teen Health Screenings

The Board, by adoption of its Consent Agenda, approved the agreement between Beltrami County Public Health and Evergreen Youth and Family Services and the agreement with Northwestern Minnesota Juvenile Center, as submitted.

Approved 2024 Contract Amendment with MHCP Access Transportation and Social Services Transportation

The Board, by adoption of its Consent Agenda, approved the amendment to the Health and Human Services Contract for coordination and provision of MN Health Care Programs (MHCP) Access Transportation and Social Service Transportation.

Approved US Geological Survey Memorandum of Understanding and Resolution

The Board, by adoption of its Consent Agenda, approved the US Geological Survey Memorandum of Understand between the US Geological Survey, Enbridge Energy, Limited Partnership, Beltrami County and the MPCA and the Resolution sign the 5 year agreement:

WHEREAS, Beltrami County has coordinated research with the same partners on the same site since 2014; and

WHEREAS, the site continues to offer valuable research findings; and

WHEREAS, research projects are funded by Enbridge Energy and other private industries coordinated by the Minnesota Pollution Control Agency; and

WHEREAS, there is a proposed memorandum of understanding between USGS, Enbridge Energy, Beltrami County, and the MPCA stating what the roles and responsibilities are for each entity, with Beltrami County only responsible to provide access to the site and to provide a member for the steering committee.

THEREFORE, BE IT RESOLVED, that Beltrami County agrees to the 5 year memorandum at no cost to the County.

Approved Resolution of Sponsorship for Fourtown Grygla Sportsman's Club New Trail Proposal submittal to MN/DNR

The Board, by adoption of its Consent Agenda, approved the Resolution for the Fourtown Grygla Sportsman's Club to submit a new trail proposal to the MN Department of Natural Resources:

WHEREAS, Beltrami County has served as sponsor for the Fourtown Grygla Sportsman's OHV Club for their trail system that is part of the State of Minnesota Grant-in-Aid trail system; and

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WHEREAS, the construction and maintenance of these trails are funded through Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, Minnesota Trail Assistance Program applications have been prepared for the approval of Beltrami County as sponsor of the Fourtown Grygla Sportsman's Club existing trails and any new trail proposals; and

WHEREAS, there is a contract between Fourtown Grygla Sportsman's Club and Beltrami County stating that the Club is responsible for the construction and maintenance of their trail system and providing liability insurance for the trail system.

THEREFORE, BE IT RESOLVED, that Beltrami County agrees to sponsor said trails at no cost to the County.

REGULAR AGENDA

Resolution to Participate in Class Action Settlement on Tax Forfeited Land Sales

Natural Resource Management Director, Shane Foley reviewed the 2023 US Supreme Court ruling that Minnesota's tax forfeiture law was unconstitutional. In 2024 the State of MN reached a settlement with the plaintiff and the MN State Legislature approved a settlement fund. The following Resolution confirms Beltrami County's desire to participate in the Settlement Agreement to limit its financial exposure as a result of the determination.

WHEREAS, on May 25th, 2023, the Supreme Court of the United States ruled that Minnesota's tax-forfeiture law was unconstitutional; and

WHEREAS, following the ruling by the Supreme Court, a class action lawsuit was filed against all 87 counties in Minnesota; and

WHEREAS, during the 2024 legislative session, a settlement was reached, and the legislature approved a settlement fund. Individual counties have the option of opting out of the settlement agreement. Subd 4. reads:

Deemed election to become participating county; nonparticipating counties.

A county that does not affirmatively notify the claims administrator by August 1, 2024, in writing, that it is not a participating county, will be deemed to have elected to become a participating county. A county that is not a participating county retains all risks of liability for claims related to properties

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forfeited before January 1, 2024. The state of Minnesota is not financially responsible for claims related to those properties and may seek indemnification from counties that are not participating counties for any expenses or judgement related to those properties.

THEREFORE, BE IT RESOLVED, that Beltrami County will not be opting out of the settlement agreement and will remain a participating county.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Resolution confirming participation in a class action lawsuit settlement agreement for tax forfeiture land sales. Unanimously carried.

Approved 2024 PILT Fund Appropriations

Commissioner Sumner had questions regarding the approval of funds for the Waskish Town Hall window replacement. Auditor-Treasurer JoDee Treat affirmed that the committee felt they were a priority as they posed a safety concern.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to approve the funding recommendations made by the Citizen Committees for the 2024 Appropriations of the PILT Fund as submitted. Carried 3:2 vote. Gould and Sumner voted No.

A motion was made by Commissioner Gould and seconded by Commissioner Sumner to un-table the Resolution of Support for National Minority Mental Health Month. Motion carried 3:2 vote. Carlson and Gaasvig voted No.

Resolution of Support for National Minority Mental Health Month

WHEREAS, mental health is a critical and often overlooked aspect of overall health and well-being; and

WHEREAS, minority communities face unique challenges and systemic barriers that impact their mental health, including but not limited to stigma, discrimination, and limited access to culturally competent care; and

WHEREAS, Beltrami County, MN is home to nearly 20% Indigenous people as well as other minority populations; and

WHEREAS, National Minority Mental Health Awareness Month, observed each July, aims to raise awareness of the mental health struggles faced by minority communities and promote understanding and support; and

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WHEREAS, solidarity and education are essential to breaking down the barriers that minority communities face in accessing mental health care; and

WHEREAS, Beltrami County is committed to fostering an inclusive and supportive environment for all its residents, recognizing the importance of mental health for everyone;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby supports the observance of July as National Minority Mental Health Awareness Month; and

BE IT FURTHER RESOLVED, that the Board encourages all residents to participate in activities and initiatives that promote awareness, education, and solidarity; and

BE IT FINALLY RESOLVED, that Beltrami County commits to working with community partners to address the mental health needs of minority populations, reduce stigma, and improve access to culturally competent mental health services.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner to approve the Resolution of Support for National Minority Mental Health Month. Motion failed 3:2. Anderson, Carlson and Gaasvig voted No.

A motion was made by Commissioner Gould and seconded by Commissioner Sumner to un-table the Resolution of Support for Disability Pride Month. Motion carried 3:2 vote. Carlson and Gaasvig voted No.

Resolution of Support for Disability Pride Month

WHEREAS, individuals with disabilities make significant contributions to the diversity, strength, and resilience of our communities; and

WHEREAS, Disability Pride Month, observed each July, is a time to celebrate the achievements and contributions of people with disabilities, while also recognizing the ongoing struggles they face; and

WHEREAS, fostering understanding, inclusivity, and respect for the rights and dignity of individuals with disabilities is essential to building a more equitable society; and

WHEREAS, Disability Pride Month provides an opportunity to challenge and change perceptions, reduce stigma, and promote the

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inclusion and integration of individuals with disabilities in all aspects of life; and

WHEREAS, Beltrami County is committed to supporting the rights, well-being, and full participation of all its residents, including those with disabilities; and

WHEREAS, celebrating Disability Pride Month enhances community awareness and promotes the values of equality, accessibility, and respect;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners hereby supports the observance of July as Disability Pride Month; and

BE IT FURTHER RESOLVED, that the Beltrami County Board of Commissioners encourages all residents to participate in activities and initiatives that celebrate the achievements of people with disabilities, and promote understanding and inclusivity; and

BE IT FINALLY RESOLVED, that Beltrami County commits to working with community partners to improve accessibility, advocate for the rights of individuals with disabilities, and foster a community where everyone can thrive.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner to approve the Resolution of Support for Disability Pride Month. Motion passed 3:2, roll call vote. Sumner, Anderson, Gould - Yes. Gaasvig, Carlson - No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner reported on the 2024 Annual NACo Conference
- Commissioner Gaasvig gave several committee updates
- Commissioner Gould gave several committee updates
- Commissioner Carlson gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 6, 2024, in the Board Room of the County Administration Building.

July 16, 2024

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 6:00 p.m. was made by Commissioner Gould, seconded by Commissioner Sumner, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 6, 2024**

The Beltrami County Board of Commissioners met in regular session on August 6, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following correction was made to the Agenda:

- Move Regular Agenda item CSAH 11 Speed Study Resolution to the Consent Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Gould, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 16, 2024, and the Minutes of the Board of Commissioners Regular Meeting held July 16, 2024, as submitted.

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Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Hornet Township Road Maintenance Agreement & Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and Road Maintenance Agreement with the Beltrami County Highway Department:

WHEREAS, Hornet Township is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved:

That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

Approved Bid Award for SP 004-612-018 Bridge Repair

The Board, by adoption of its Consent Agenda, approved bid award and contract to Gladen Construction for project SP 004-612-018 repair of the CSAH 12 bridge over the Mississippi River, in the amount of \$189, 745.10, as submitted.

Approved CSAH 11 Speed Study Resolution

The Board, by adoption of its Consent Agenda, approved the CSAH 11 Speed Study Resolution:

WHEREAS, Beltrami County is the road authority for County State Aid Highway 11 (Carr Lake Road) from Trunk Highway 197 to County State Aid Highway 50; and

August 6, 2024

WHEREAS, the existing speed limit is the statutory speed limit;
and

WHEREAS, Beltrami County supports conducting a speed study to
determine the safe and appropriate speed limit; and

WHEREAS, the Minnesota Department of Transportation will conduct
a speed study at the request of the County; and

NOW THEREFORE, be it resolved that the Beltrami County Board of
Commissioners do hereby authorize the County Highway Engineer to
request the Minnesota Department of Transportation to conduct a
speed study on the referenced section of County State Aid
Highway 11 to determine a safe and appropriate speed limit.

REGULAR AGENDA

Airport Joint Powers Agreement Resolution

A motion was made by Commissioner Gaasvig, and seconded by
Commissioner Anderson, to approve the Airport Joint Powers
Agreement Resolution as presented. Carried 4:1 vote. Sumner
voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Gould provided updates on several committee assignments
- Commissioner Gaasvig provided an update on the Cass Lake Rural Fire Association meeting
- Commissioner Sumner commended the County Emergency Management team on their quick response to flooding emergency in the Fourtown area as well as all the recent storms in the Bemidji area. He also acknowledged and thanked the County MIS and Dispatch for their quick work on the global IT outage that hit Beltrami County systems.
- Commissioner Carlson thanked EM and MIS as well and also commended Admin and HR Staff for their work on the Staff Appreciation Event.
- Commissioner Gaasvig also provided a brief update on the Budget process. Budget Committee meetings have concluded and the budget will be presented to the Board at the September 3rd Board Meeting for review. Mr. Gaasvig also noted that it was a very difficult budget this year.

August 6, 2024

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 20, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:13 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 20, 2024**

The Beltrami County Board of Commissioners met in regular session on August 20, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

CT Marhula, a County resident on Birchmont Dr. NE addressed the Board with a request for an update on a legal issue/incident that occurred a few years ago. Mr. Marhula was referred to the County Attorney.

APPROVAL OF AGENDA

The following item was added to the Regular Agenda:

- County Emergency Declaration Resolution

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Gould, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 6, 2024, and the Minutes of the Board of Commissioners Regular Meeting held August 6, 2024, as submitted.

August 20, 2024

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved MnCCC TriMin IFS System Contract

The Board, by adoption of its Consent Agenda, approved ratification of the TriMin contract for maintenance and support of IFS, Integrated Financial Software, for the period January 1, 2025 through December 31, 2027, as submitted.

Approved Otter Tail Power Easement

The Board, by adoption of its Consent Agenda, approved the easements and all supporting agreements for Otter Tail Power on parcel S1/2 of NW1/4 S22-T146N-R33W, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Northern Township MOU for Project on Beach Lane

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding defining Beltrami County as the fiscal agent for State Park Road Account Grant to Northern Township for the project on Beach Lane.

Approved Northern Township MOU for Project on Fairgrounds Road

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding defining Beltrami County as the fiscal agent for Local Road Improvement Program Grant to Northern Township for the project on Fairgrounds Road.

August 20, 2024

Approved Resolution to Enroll Deputy Bitker in PERA Police and Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to Enroll Deputy Bitker in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, permanent Part-time Field Operations Deputy, currently held by Mason Bitker, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, John Carlson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

August 20, 2024

Approved Veteran Service Application for MN Department of Veterans Affairs Grant

The Board, by adoption of its Consent Agenda, approved the Veterans Service Office Application for the MN Department of Veterans Affairs Competitive Grant.

REGULAR AGENDA

2025 Employee Insurance

Human Resources Director, Ann Schroeder, reviewed the 2025 insurance rates for employee health insurance. Prime Health Insurance renewal rates came in with an average increase of 3.3%. There were no changes for non-HSA plans, no change to max out of pocket on HSA/VEBA plans, no change in family plan child/spouse rates, and an increase in employer contribution to HAS/VEBA of \$50/single and \$100/family plans, per current union contracts. All other insurances remain unchanged for 2025.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the 2025 employee insurance rates as recommended by the Labor Management Committee on Insurance: 1)Health Insurance rates with an average 3.3% increase in premium 2)Employer contribution increases of \$50/single and \$100/family plans and all other voluntary benefit plans with no changes. Carried 4:1 vote. Gould voted No.

Current PrimeHealth contract is through 2027. It was mentioned that a review of other insurance choices could be solicited at that time.

County Emergency Declaration Resolution

Chris Muller, Emergency Management Director presented information around the July 31, 2024 intense storm that went across Southern Beltrami County. By declaring an Emergency for this event, it will be possible get reimbursement from the State of MN and Federal funding for repairs from storm damages.

Resolution Declaring Beltrami County in a State of Emergency for Response to Destructive Severe Thunderstorms:

WHEREAS, Beltrami County experienced a destructive severe thunderstorm on July 31st, 2024 and numerous other weather events during the end of July and early August; and

WHEREAS, several hundred trees were downed from strong winds resulting in significant public infrastructure property damage; and

August 20, 2024

WHEREAS, substantial city, county and township resources were expended in the response and clearing of debris; and

WHEREAS, preliminary estimates indicate tens of thousands of dollars have been spent responding to the storm clean up; and

WHEREAS, Beltrami Electric Cooperative reported eligible damages to be included in the damage threshold for Beltrami County; and

WHEREAS, reimbursement assistance from the State of Minnesota may be available to assist the County and eligible applicants in recovery of this disaster; and

WHEREAS, Beltrami County has successfully participated in the State of Minnesota Disaster Assistance Recovery Account (DACA) program previously; and

WHEREAS, Beltrami County has an appointed Emergency Management Director to facilitate recovery efforts; and

WHEREAS, the Beltrami County Board of Commissioners authorizes Emergency Management Director Christopher Muller to conduct recovery efforts on behalf of the County with the Minnesota Department of Public Safety's Division of Homeland Security and Emergency Management; and

WHEREAS, the Beltrami County Department of Emergency Management requests the Beltrami County Board of Commissioners declare Beltrami County in a STATE OF EMERGENCY for the response to recent severe weather.

NOW, THEREFORE, BE IT RESOLVED that the Beltrami County Board of Commissioners declares Beltrami County in a State of Emergency for conditions resulting from severe weather this day of 20 of August, 2024 for a period of 30 days or until emergency conditions no longer exist.

A motion was made By Commissioner Gould, and seconded by Commissioner Anderson, to approve the Resolution Declaring Beltrami County in a State of Emergency for Response to Destructive Severe Thunderstorms on July 31, 2024. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gaasvig reported on several committee assignments and a 4-H Tour he attended at the County Fair.

August 20, 2024

- Commissioner Gould reported on several committee assignments.
- Commissioner Carlson reported on several committee assignments.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 3, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:26 p.m. was made by Commissioner Gould, seconded by Commissioner Gaasvig, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 3, 2024**

The Beltrami County Board of Commissioners met in regular session on September 3, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Tim Sumner, and Richard Anderson were present. Commissioner Joe Gould was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 20, 2024, and the Minutes of the Board of Commissioners Regular Meeting held August 20, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

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Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Victi Service Coordinator Grant Agreement

The Board, by adoption of its Consent Agenda, approved the MN Department of Public Safety Victim Service Coordinator Grant Agreement through September 30, 2025, with revised Exhibit A, as submitted.

Approved 2024-25 PLSS Corner Remonumentation Contract

The Board, by adoption of its Consent Agenda, approved the 2024-2025 PLSS Corner Remonumentation Contract for Sugar Bush and Taylor Townships, with Kramer Leas DeLeo PC, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOU with Clearwater County for CSAH 3 Project

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding with Clearwater County for Beltrami CSAH 3 and Clearwater County CSAH 7, Centerline Road, as submitted.

Approved Resolution to Establish 2025 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved the Resolution to establish the 2025 Mixed Solid Waste Market Price:

WHEREAS, MS 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, The political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in the State Statute as the "lowest price available in the area"; and

WHEREAS, The County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY2025 to be \$34.05

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per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Bemidji Transfer Station Roof Bid Award

The Board, by adoption of its Consent Agenda, approved the bid award for the Bemidji Transfer Station roof project, to the lowest responsible bidder, T-10 of Oak Grove, MN in the amount of \$528,000.00, as submitted.

Approved Adding Crushed Concrete to the 2024 Fee Schedule

The Board, by adoption of its Consent Agenda, approved adding a fee for the sale of crushed concrete at the Demolition Landfill to the 2024 County Fee Schedule, in the amount of \$23/cubic yard.

REGULAR AGENDA

Township/City Road Maintenance Rates

Highway Engineer, Bruce Hasbargen reviewed the proposed township/city road maintenance rates for implementation in 2025. Currently, the Highway Department is charging an hourly rate.

Proposed rates are:

- Snowplowing gravel \$650/mile
- Snowplowing paved \$2,050/mile
- Blading \$850/mile

The Board discussed the potential impact to some townships and the timing of implementation to coordinate with township budgeting & levy, and county billing for services.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the proposed rates for snowplowing and blading services to townships, with implementation to begin with winter plowing services in 2025. Vote carried 3:1. Sumner voted no.

Marriage Ceremony Services

License Center Director, Leala Roth, reviewed the recent change in MN law regarding who can perform civil marriage ceremonies. Anyone 21 years of age or older can register as a civil marriage officiant. This has opened the possibility for the License Center employees to perform civil marriage ceremonies at the time the couple acquires their marriage license. Ms Roth

September 3, 2024

reviewed the proposed Policy that would be implemented if the Board was in favor of providing this service at the License Center.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the proposed marriage ceremony service, the fee of \$50, and implementation of the Marriage Ceremony Services Policy as presented. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gaasvig reported that the Planning Commission would begin review of the proposed Cannabis Ordinance language at the September 30 Commission Meeting.
- Commissioner Carlson provided several committee updates; noting the Sept 10 JAZB meeting scheduled to adopt the airport zoning plan.
- Commissioner Sumner requested swapping his upcoming Management Team assignment with another member of the Board. Schedule was agreed upon as:
 - o September 11 - John Carlson
 - o October 9 - Craig Gaasvig
 - o November 13 - Tim Sumner

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be September 17, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:43 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Sumner, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
September 17, 2024**

The Beltrami County Board of Commissioners met in regular session on September 17, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:06 p.m. Commissioners Joe Gould, Tim Sumner, and Richard Anderson were present. Commissioner Craig Gaasvig joined via Zoom from the Crowne Plaza, 3131 Campus Dr. Plymouth, MN.

GENERAL COMMENTS - BOARD CHAIR

All votes will be made via roll call, as Commissioner Gaasvig is present via Zoom.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig seconded by Commissioner Anderson. Carried via roll call vote 5:0.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould. Carried via roll call vote 5:0.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 3, 2024, and the Minutes of the Board of Commissioners Regular Meeting held September 3, 2024, and correction to the minutes of the August 20, 2024 Regular Board Meeting, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Unorganized Township Levies

The Board, by adoption of its Consent Agenda, approved the Unorganized Township Levies for 2025 at a 5% increase, as presented.

Approved 9th Judicial District HCH Lease Agreement

The Board, by adoption of its Consent Agenda, approved the State of MN 9th Judicial District Historic Courthouse Lease Agreement of 652 square feet for an additional three year term, ending 9/30/2027

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOA with Center for Internet Security

The Board, by adoption of its Consent Agenda, approved the Memorandum of Agreement with Center for Internet Security for CrowdStrike antivirus protection free of charge, as submitted.

Approved Resolution and Grant Agreement for Participation in DWI Enforcement Officer Program

The Board, by adoption of its Consent Agenda, approved the Resolution and grant agreement renewal with the MN Dept of Public Safety to participate in the DWI Enforcement Officer Program:

WHEREAS, Beltrami County Sheriff's Office is responsible for patrolling and enforcing Minnesota state statutes and Beltrami County ordinances on roadways contained in Beltrami County; and

WHEREAS, grant dollars are available to the Beltrami County Sheriff's Office, from the Minnesota Department of Public Safety to dedicate a patrol deputy for the specific purpose of enforcing Minnesota's DWI laws; and

WHEREAS, this grant money is available from the Minnesota Department Public Safety through the grant application process.

BE IT RESOLVED that the Beltrami County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety for the DWI Officer grant during the period of October 1, 2024 through September 30, 2025. Beltrami County Sheriff Jason Riggs or his successors is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Beltrami County Sheriff's Office and to be the fiscal agent and administer the grant.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair John Carlson and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

FY 2025 Preliminary Budget and Levy

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson, to approve the FY 2025 Preliminary Budget and Levy, established at \$118,139,910 and 7.88% Property Tax Levy increase. Carried via roll call vote 3:2. Commissioners Sumner and Gould voted No.

It was noted by Commissioner Gould that the Board may want to consider, in the future, of raising the preliminary budget amount to allow for any contingencies that may occur before adoption of the final budget and levy in December. Commissioner Gould also encouraged raising the KRLS funding contribution.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commission Carlson gave several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 1, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:19 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Anderson. Carried via roll call vote 5:0.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 1, 2024**

The Beltrami County Board of Commissioners met in regular session on October 1, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held September 17, 2024, and the Minutes of the Board of Commissioners Regular Meeting held September 17, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

October 1, 2024

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved New Jail Special Testing and Inspection

The Board, by adoption of its Consent Agenda, approved the proposal from American Engineering Testing, Inc. for special testing and inspection services for the new jail, as submitted.

Approved New Jail Envelope Commissioning

The Board, by adoption of its Consent Agenda, approved the proposal from Braun Intertec for building envelope commissioning services for the new jail, as submitted.

Approved New Jail Mechanical and Electrical Commissioning

The Board, by adoption of its Consent Agenda, approved the proposal from Stocke Commissioning & Building Solutions for mechanical and electrical commissioning for the new jail, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Final Pay Vouchers SAP 004-622-024 & 004-622-025

The Board, by adoption of its Consent Agenda, approved the final pay voucher for project SAP 004-622-024 Bridge Construction and approach grading over Turtle River and SAP 004-622-025 Bridge Construction and approach grading over the Moose River, to Gerit Hanson Contracting, Inc., in the amount of \$121,322.02, as submitted.

Approved Contract Award for Project SAP 004-600-020

The Board, by adoption of its Consent Agenda, approved the contract award for project SAP 004-600-020, which includes work on Wild Plum Lane NE, Whitetail Rd NE, and Beach Lane NE in Northern Township, to Reiersen Construction, Inc. in the amount of \$526,135.71, as submitted.

Approved Teamsters Search and Rescue Canine MOU

The Board, by adoption of its Consent Agenda, approved the Search and Rescue K9 Teamsters MOU effective January 1, 2023 - December 31, 2025.

October 1, 2024

REGULAR AGENDA

None.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

None.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be October 15, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:02 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
October 15, 2024**

The Beltrami County Board of Commissioners met in regular session on October 15, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:05 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

CITIZENS ADDRESSING THE BOARD

- Jim Lucachick, County resident on Wildwood Rd. NE, Bemidji, addressed the Board regarding the redistricting lawsuit. Now that the lawsuit is settled, he is requesting that the Board publish an article in the County Newsletter about the issue. Mr. Lucachick stated he is also advocating for a legislative change for compensation in such legal battles.
- CT Marhula, County resident on Birchmont Dr NE, Bemidji, had three points to made; 1) He fully agrees with and supports Mr. Lucachick, 2) Shout-out to Beltrami County for the work and award received from NACo for the RESET Program, and 3) Shout-out for the good work in producing the County Newsletter.

APPROVAL OF AGENDA

The following items were added to the Regular Agenda:

- Continuation of the High Intensity Drug Trafficking Area Designation agenda item from the Work Session.
- Administrator's Report.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

October 15, 2024

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 1, 2024, and the Minutes of the Board of Commissioners Regular Meeting held October 1, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved 2025 Juvenile Center Host County Contract

The Board, by adoption of its Consent Agenda, approved the 2025 Host County Agreement with the NW MN Juvenile Center, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved and Certification of Unpaid Delinquent Solid Waste Accounts

The Board, by adoption of its Consent Agenda, approved and certified the list of un-paid solid waste accounts from October 1, 2023 through September 30, 2024, as submitted.

Approved Resolution of Support of MPCA Grant Request

The Board, by adoption of its Consent Agenda, approved the Resolution to allow the Solid Waste Department to apply for a Greater MN reduction, reuse, recycling and composting Grant.

Minnesota Pollution Control Agency, Fiscal Year 2023 Grant Program Authorization Resolution:

October 15, 2024

WHEREAS, Beltrami County has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY2025 Greater MN Recycling and Composting Grant Program; and

WHEREAS, if MPCA funding is received, Beltrami County is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Beltrami County enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT the Beltrami Board of Commissioner's hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs Solid Waste Director to sign the grant agreement on its behalf.

REGULAR AGENDA

MCIT Voting Delegate & Alternate

Human Resources Director, Ann Schroeder reviewed the current MCIT voting delegates as: Richard Anderson and alternate Reed Olson (no longer a County commissioner). The MCIT Annual Meeting is coming up in December and MCIT has requested Counties to update their delegate designee.

A motion was made by Commissioner Sumner, and seconded by Commissioner Gaasvig, to appoint Administrator Tom Barry as the MCIT voting delegate and Commissioner John Carlson as the alternate. Unanimously carried.

Continuation of the High Intensity Drug Trafficking Area Designation

Sheriff's Captain Joe Kleszyk and Sergeant David Hart continued with their update.

The HIDTA Designation is indefinite, funding is for specific initiatives and approved annually. Initiatives will be targeted activities with the objective of combatting drug trafficking in our area. The drug problem has a significant impact on our community and they presented statistics on overdoses, connected crime and supporting examples.

The intended goals with HIDTA is to increase networking, intelligence, analytical supports, increased funding and geographical area of impact to make a difference in the fight against drugs.

October 15, 2024

Administrator's Report

- Administrator is on the new Airport Affairs Council and involved in helping the airport develop their mission, goals and future focus efforts. A future Work Session update will be scheduled.
- Legislative Platform will be developed over the next few weeks. Board members can submit items to be added to the list.
 - Current Lobbyist contract will be expiring. Does the board want to continue the Contract? It is in the budget.
- The county manages many leases; currently working on:
 - GSA lease for Federal Probation under review and updating to reflect current space in the Old Courthouse.
 - New lease in the CSC (former Northwoods Caregivers space) with the MN Indian Affairs Council. This lease should be ready for board approval next month.
- Reminders
 - Open enrollment until October 31
 - ChatAbout schedule. Administrator covering Nov. 12
- Important Dates
 - Opioid Settlement Committee update and public meeting tonight at 6 pm
 - Next Board meeting not until November 12

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gould provided several committee updates
- Commissioner Anderson had some ChatAbout schedule update requests.
 - November 19 & December 17 will be Anderson
 - December 3 will be Carlson
- Commissioner Carlson provided several committee updates

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 12, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:58 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Gould, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 12, 2024**

The Beltrami County Board of Commissioners met in regular session on November 12, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:03 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

Bidal Duran, County resident on Division St. presented himself as the MN House Representative elect for District 2A. He was looking to visit with the Commissioners and Staff to gather information and important issues in Beltrami County to bring to his position with the State House of Representatives.

APPROVAL OF AGENDA

The following item was moved from the Work Session Agenda and added to the Regular Agenda:

- Administrator's Report

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held October 15, 2024, and the Minutes of the Board of Commissioners Regular Meeting held October 15, 2024, as submitted.

November 12, 2024

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved LOST Authorization Resolution

The Board, by adoption of its Consent Agenda, approved the Jail Local Option Sales and Use Tax Resolution:

WHEREAS, the Minnesota Department of Corrections issued a Notice of Deficiency and has required substantial investments in the current Beltrami County Jail; and

WHEREAS, the Beltrami County Board ("Board"), by resolution, committed to address the deficiencies and work towards long term solutions to mitigate the deficiencies; and

WHEREAS, the Board commissioned a Needs Assessment and Feasibility Study and approved moving forward with the design and construction of a new jail on November 15, 2022; and

WHEREAS, Beltrami County ("the County") has completed the planning and design process to replace the current 35-year-old County jail; and

WHEREAS, Minnesota LAWS 2023, Chapter 64, Article 10, Section 25 ("the First Special Law") authorized the County to impose by ordinance a sales and use tax of five-eighths of one percent ("0.625%") to pay the costs of collecting and administering the tax, and to finance up to \$80,000,000, plus associated bonding costs, for the construction of a new jail; and

WHEREAS, the County Board of Commissioners approved the First Special Law by resolution (#23-08-36), and the County Administrator filed a certificate of valid approval with the Minnesota Secretary of State on August 14, 2023; and

WHEREAS, Beltrami County Voters approved the imposition of the new Sales and Use Tax at the November 7th 2023 Election; and

WHEREAS, Minnesota LAWS 2024, Chapter 76, Section 6 retroactively amended Minnesota LAWS 2023, Chapter 64, Article

November 12, 2024

10, Section 25 ("the Second Special Law") to authorize the County to hold the referendum election on November 7, 2023;

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby approves the Second Special Law as amended effective retroactively from March 15, 2024;

AND BE IT FURTHER RESOLVED, that the County Administrator is directed to file the necessary certificate with the Minnesota Secretary of State;

Approved MCHP Access Transportation and Social Services Transportation Contract

The Board, by adoption of its Consent Agenda, approved the Health and Human Services Contract for coordination and provision of MN Health Care Programs (MHCP) Access Transportation and Social Services Transportation, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved City of Solway Road Maintenance Agreement

The Board, by adoption of its Consent Agenda, approved the City of Solway Road Maintenance Agreement for services provided by the Beltrami County Highway Department.

Approved Final Pay Voucher SAP 004-620-009

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for project SAP 004-620-009 CSAH 20/Birchmont Beach Road grading, aggregate base and bituminous resurfacing, as submitted.

Approved Final Pay Voucher SAP 004-599-051

The Board, by adoption of its Consent Agenda, approved the Final Pay Voucher for project SAP 004-599-051 box culverts, bridge removal, grading and surfacing, as submitted.

Approved Contract with Joint Counties Natural Resource Board

The Board, by adoption of its Consent Agenda, approved the Contract agreement between the County Natural Resources Management Department and the Joint Counties Natural Resources Board, as submitted.

November 12, 2024

Approved ISC Digitizing Agreement

The Board, by adoption of its Consent Agenda, approved the Agreement with ISC for digitizing mortgage, deed and miscellaneous books in the Recorder's Office.

REGULAR AGENDA

County Assessor Reappointment

The Reappointment of Kaleb Bessler as the County Assessor for a new four year term beginning January 1, 2025 requires approval of a Resolution to appoint and a swearing in process.

Board Chair John Carlson performed the swearing in of Kaleb Bessler as County Assessor for a new four year term beginning January 1, 2025.

DNR Land Purchase Option Extensions

Natural Resource Management Director, Shane Foley presented MN DNR land purchase option extension for two of three parcels of tax-forfeited land to be sold to the DNR, as they have expired. These extensions allow for further discussion between the County and the DNR prior to the sales being finalized.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve and authorizing signing of the two land purchase option extensions with the MN DNR. Unanimously carried.

MN Indian Affairs Council CSC Lease Agreement

Facilities Manager, Steve Shadrack presented a new three year term lease agreement with the MN Indian Affairs Council for 932 sq/ft of office space in the Community Services Center.

A motion was made by Commissioner Gould, and seconded by Commissioner Sumner, to approve the New tenant, three year lease with the MN Indian Affairs Council for 932 sq/ft of office space in the Community Services Center, as submitted. Unanimously carried.

Motorola VESTA 911 as-a-Service

Emergency Management Director, Chris Muller is requesting on behalf of the Sheriff's Office to enter a five year contract with Motorola for VESTA as-a-Service for the PSA system emergency and administrative calling system. This will replace the current end-of-life equipment.

November 12, 2024

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Gould, to approve a five year contract with Motorola for VESTA as-a-Service. Unanimously carried.

New Hire Deputy Starting Pay

Sheriff Jason Riggs presented the request to hire Deputy Henry Pendleton at pay grade 11 step 5 (\$34.98) on the 2024 pay scale based on his training, experience level and years of service with the City of Bemidji Police Department.

A motion was made by Commissioner Gould, and seconded by Commissioner Gaasvig, to approve hiring Deputy Henry Pendleton at pay grade 11 step 5 on the 2024 pay scale. Unanimously carried.

Administrator's Report

- Jail Project Update
 - Bid process is complete. Estimates came in \$5-5.5 million under budget. The Gross Max Price (GMP) will be sent to the Board for approval on November 19.
- Budget committee has been working with Health & Human Services on their 2025 Budget.
- There will be one new Commissioner to onboard. The Board was in favor of conduction a one-on-one orientation rather than a full board orientation.
- Commissioner's Conference Room upgrades are nearly complete.
- Working on Legislative Priorities. Get any suggestions in to Administrator asap.
- There will be a Joint County/City meeting on Monday, November 18.
- Next County Board meeting is next week, November 19.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Sumner will retain his committee assignments in 2025
- Commissioner Gould thanked the Citizens on his re-election as District 2 County Commissioner
- Commissioner Gaasvig updated on several committee assignments
- Commissioner Carlson updated on several committee assignments and a shout out to Tanya Prim, with Health and Human Services, Adult Services Division for the organization and implementation of the Senior Cleanup Day Project.

November 12, 2024

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be November 19, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:40 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 19, 2024**

The Beltrami County Board of Commissioners met in regular session on November 19, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Kelly Thelen, resident from Boot Lake Road in Park Rapids MN, addressed the Board with a public awareness message regarding child sexual abuse and low conviction rates for offenders. Reports of crime are increasing. The Board is being asked to support private organizations who want to supply support and housing to victims and their families as well as adding the issue to their Legislative Priorities and support HF432 legislation from the 2023-2024 Session.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November

November 19, 2024

12, 2024, and the Minutes of the Board of Commissioners Regular Meeting held November 12, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved and Certified 2025 Ditch Benefit Percentages

The Board, by adoption of its Consent Agenda, approved the Ditch assessments payable in 2025 as recommended and submitted by the County Engineer and Auditor-Treasurer

Approved Resolution to Reappoint County Assessor

The Board, by adoption of its Consent Agenda, approved the Resolution to Reappoint the County Assessor:

WHEREAS, Minn. Stat. §273.061 declares that the term of office as County Assessor shall begin on January 1 of every fourth year after 1973; and WHEREAS, January 1, 2025, will begin a new term of office for county assessors statewide. THEREFORE, BE IT RESOLVED, that the Beltrami Board reappoints:

Kaleb Bessler, County Assessor

to a four-year term beginning on January 1, 2025, through December 31, 2028, pursuant to the provisions of Minn. Stat. § 273.061, subject to the approval of the Commissioner of Revenue.

Approved Resolution to Submit and Adopt the One Watershed One Plan Upper & Lower Red Lake Plan to BWSR

The Board, by adoption of its Consent Agenda, approved the Resolution to submit the final draft plan to BWSR for the Upper & Lower Red Lake One Watershed One Plan, and if approved by BWSR, adopt as the official County Water Plan for the Upper and Lower Red Lake Watershed.

Resolution to submit, adopt and implement the Upper & Lower Red Lake Watershed Comprehensive Plan:

Whereas, Beltrami County is a member of the Upper/Lower Red Lake Watershed One Watershed, One Plan Policy Committee; and

November 19, 2024

Whereas, Beltrami County has been an active participant in the development of the Upper/Lower Red Lake Watershed Comprehensive Plan (Plan); and

Whereas, Beltrami County recommended Upper/Lower Red Lake One Watershed, One Plan Policy Committee submit the Plan for 60-day comment; and

Whereas, no major changes were requested by state agencies in the final comment period;

Whereas, the Plan will serve as a substitute for either the SWCD comprehensive plan or county local water management plan as per 103C or 103B respectively for the duration of the state approved Plan.

Now; Therefore, Be it Resolved, Beltrami County will approve submission of the plan to the Board of Water and Soil Resources Board. Beltrami County hereby adopts and will begin implementation of the Plan for the area of the County identified within the Plan, contingent on recommendation of plan approval by the BWSR Northern Committee and subsequent BWSR approval.

Approved and Authorized Memorandum of Agreement for Implementation of 1W1P Upper & Lower Red Lake Plan

The Board, by adoption of its Consent Agenda, approved and authorized the Memorandum of Agreement titled "Upper/Lower Red Lake Watershed Comprehensive Watershed Management Plan Implementation Agreement", as submitted.

Approved Setting Public Hearing Date for Ordinance to Regulate Cannabis Businesses

The Board, by adoption of its Consent Agenda, approved setting the Public Hearing Date for the Ordinance to Regulate Cannabis Businesses for December 3, 2024, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

November 19, 2024

Approved Resolution and Agreement for Road Maintenance with the City of Solway

The Board, by adoption of its Consent Agenda, approved the Resolution and Road Maintenance Agreement with the City of Solway:

WHEREAS, City of Solway is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved, That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with D&D Ventures, Inc., as submitted.

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Henry Pendelton in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Henry

November 19, 2024

Pendleton, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, John Carlson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

Jail Bid Results and GMP Amendment

Kraus Anderson, the County's Construction Manager at Risk, delivered the results of the recent construction bids and presented the Guaranteed Maximum Price (GMP) during the Work Session.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Jail Bid Results and guaranteed Maximum Price (GMP) Amendment and Exhibits in a total of \$62,647,616.00. Unanimously carried.

Discussion included further investigation into the Bid Alternate 3B - To provide CAT-6A low voltage cabling for security camera cabling only at \$35,020.00.

Classification and Compensation Study

Human Resources Director, Ann Schroeder, Baker Tilly Representatives and Administrator Tom Barry presented the process, facts and findings for the classification and compensation study during the Work Session.

November 19, 2024

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to adopt Baker Tilly's Classification and Compensation Study with Implementation Option 3 and add a 1% market adjustment above the approved 2% COLA for 2025 to update the Plan to 2025 market rates and authorize staff to fund the implementation. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Sumner commented on attending the Management Team Meeting and is plan to pick up all his Committee Assignments in 2025.
- Commissioner Gaasvig provided several committee updates and included a request for an update from Natural Resources Management on estimated funding for the Development Fund prior to the end of the year.
- Commissioner Gould provided serval committee updates and included a quest to consider a budget amendment to provide funding to the Kitchigami Regional Library.
- Commissioner Carlson reported on attending the election canvassing and thanked the Auditor-Treasurer's office and everyone who help in providing a smooth election process.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 3, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:14 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 3, 2024**

The Beltrami County Board of Commissioners met in regular session on December 3, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, and Richard Anderson were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

No additions or corrections were made to the Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November 19, 2024, and the Minutes of the Board of Commissioners Regular Meeting held November 19, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

December 3, 2024

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approval of 2025 Business Renewals

The Board, by adoption of its Consent Agenda, approved the 2025 renewals of Business Licenses, including Liquor, Wine/Strong Beer, Set-up, 3.2, Tobacco and Auctioneer, as submitted.

Approval of 2025 Legislative Lobbyist Contract

The Board, by adoption of its Consent Agenda, approved the 2025 Government Relations Proposal from Flaherty & Hood and authorize the expenditure of \$30,000 for services as submitted.

Approval of Airport Authority Position Appointment

The Board, by adoption of its Consent Agenda, approved and accepted the Airport Authority's recommendation to appoint John Knorr to the Airport Authority Board.

Approval of 2025 Legal Newspaper Designation

The Board, by adoption of its Consent Agenda, approved designation of the legal newspaper for the year 2025 to the Bemidji Pioneer.

Approval of Parenting Solutions Contract

The Board, by adoption of its Consent Agenda, approved the Health & Human Services 2025 Contract with Parenting Solutions, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approval of 2025 Social Services Contracts

The Board, by adoption of its Consent Agenda, approved a list of contracts included in the 2025 County Social Services budget, as submitted.

Approval of Local Option Transit Sales Tax Public Hearing Date

The Board, by adoption of its Consent Agenda, approved the Local Option Transit Sales Tax Public Hearing date for December 17, 2025, at 5:00 pm, as submitted.

Approval of Fidler Software Renewal

The Board, by adoption of its Consent Agenda, approved and signed the 5 year life cycle (AVID) extension software agreement and Schedule D Addendum.

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Approval of EMBER Services Agreements

The Board, by adoption of its Consent Agenda, approved the service agreements with Sanford Health to provide SUD and Mental Health Services in the County Jail, as submitted.

Approval of Resolution of Support for 9 County C&D Group to Apply for Recycling Grant Program

The Board, by adoption of its Consent Agenda, approved the Resolution of support for the 9 County C&D Group to apply for the EPA Solid Waste Infrastructure for Recycling (SWIFR) Grant Program:

WHEREAS, the State of Minnesota (MN) is in the process of changing the rules which regulate the operation of unlined Construction and Demolition Debris (C&D) landfills. All changes would require the closure of all unlined C&D landfills that do not capture and treat leachate; and

WHEREAS, many of these C&D landfills are already subsidized by the Counties in which they are located to reduce the tip fees charged for materials. The intent of the subsidy is to discourage illegal disposal which would lead to environmental degradation and harmful Greenhouse Gas (GHG) emissions; and

WHEREAS, the cost to modify these C&D landfills to meet the new rules is not economically feasible for small volume facilities in very rural areas. The result is most of the small unlined C&D landfills have indicated they will close once the rules are implemented; and

WHEREAS, many of the smallest and most vulnerable C&D landfills in MN are found within our nine (9) County region of Northwest MN (9 County Group) which includes: Beltrami, Cass, Clearwater, Hubbard, Mahnomen, Marshall, Norman, Red Lake and Polk Counties; and

WHEREAS, numerous underserved or disadvantaged communities, identified as Environmental Justice (EJ), reside within this nine (9) County region, including the three (3) Tribal Nations of Leech Lake, Red Lake and White Earth, of which the 9 County Group is working in cooperation and partnership with; and

WHEREAS, the 9 County Group have engaged in a cooperative effort to organize and develop a "Hub & Spoke" system to replace these C&D landfills likely to be closed. Hubbard County, one of the 9 County Group, was selected to lead this cooperative effort to secure a SWIFR grant to fund this Hub & Spoke system; and

December 3, 2024

WHEREAS, if SWIFR funds are awarded to the 9 County Group's Hub & Spoke project, Hubbard County would provide an equitable distribution of the funds across the 9 Counties to establish the Spokes and one County to establish a Hub to serve those Spokes; and

WHEREAS, the project would result in the reuse, recycling or composting of C&D wastes which otherwise would be disposed of in unlined C&D Landfills; and

WHEREAS, the project would result in the creation of new, or expansion of existing, infrastructure to increase waste diversion activities such as recycling, reuse, composting and special material handling and provide an environmentally protective disposal option for materials that cannot be diverted; and

WHEREAS, the creation of the Hub & Spoke system in the 9 County region, GHG and CO emissions will be reduced by aggregating into one large load what would otherwise have required multiple small loads hauling to the Hub.

THEREFORE BE IT RESOLVED, Beltrami County supports Hubbard County (MN) efforts to secure SWIFR grant funds on behalf of the 9 County Group cooperative to implement a regional Hub & Spoke project; and

BE IT FURTHER RESOLVED, if SWIFR grant funds are allocated to the 9 County Group's regional Hub & Spoke project, Beltrami County pledges to implement its portion of the Hub & Spoke system.

REGULAR AGENDA

Swearing in of Deputy Pendleton

Sheriff Jason Riggs performed the swearing in ceremony of newly hired, Deputy Henry Pendleton.

Public Hearing - Ordinance to Regulate Cannabis Businesses

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to open the Public Hearing on the Ordinance to Regulate Cannabis Businesses at 5:06 pm. Unanimously carried.

Environmental Services Director, Brent Rud provided a summary of the draft Ordinance.

No public comment was received.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Gould, to close the Public Hearing on the Ordinance to Regulate Cannabis Businesses. Unanimously carried.

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A motion was made by Commissioner Gaasvig, and seconded by Commissioner Gould, to approve the Ordinance to Regulate Cannabis Businesses as presented. Unanimously carried.

2025 Legislative Platform

The County's 2025 Legislative Platform consisting of 9 items was presented to the Board during the Work Session.

Commissioner Gould proposed adding a tenth item to the platform around Housing. Specifically: The County Supports Legislative Proposals aimed at addressing housing shortages and affordability issues through additional State investments as well as the creation of financing mechanisms from the State, including tax credits to incentivize private investment in housing infrastructure.

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to approve the Beltrami County 2025 Legislative Platform with the addition of a tenth item addressing Housing with the language stated. Unanimously carried.

Approval of Commissioner Salary Resolution

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to adopt the 2025 Commissioner Salary Resolution, which includes the same increases offered to all union and non-union employees; a 3% COLA adjustment taking effect the pay period containing January 1, 2025 resulting in an annual salary of \$36,919.67. Unanimously carried.

WHEREAS, the Beltrami County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members; and

WHEREAS, the Beltrami County Board of Commissioners considered the duties and responsibilities of each individual position; and

WHEREAS, the Beltrami County Board of Commissioners considered the salaries of elected officials in other comparable counties;

NOW, THEREFORE, BE IT RESOLVED, that the Beltrami County Board of Commissioners approve setting the County Commissioners salary at \$36,919.67 annually, excluding per diem payments, for the calendar year 2025.

Approval of Commissioner Per Diem Rates Resolution

Administrator Barry distributed a revised copy of the Proposed Resolution with a correction to the language in the per diem rates paragraph to align with language in the Commissioner's Per Diem Policy. Clarification was also made regarding the Household

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Hazardous Waste Committee; it should remain on the list and the Public Transit Joint Powers should be removed, as it no longer exists.

Commissioner Gould suggested adding the following committees to the per diem list:

- MN Rural Counties - was approved for per diem in January 2024
- Opioids Settlement
- NACO
- Bemidji Day at the Capitol
- Management Team
- Budget
- Negotiations
- Jail Committees
- Land Review
- Law Library
- Community Health Assessment
- Community Health Board-related committees
- Policies Committee

A motion was made by Commissioner Gould, and seconded by Commissioner Anderson, to approve the Resolution to set the per diem rates and committee list for reimbursement, which are the same as they were in 2024, and include the addition of the MN Rural Counties (MRC), retaining the Household Hazardous Waste Committee and removal of the Public Transit Joint Powers Board.

A motion amendment was made by Commissioner Gould to add Opioids Settlement, NACO, Bemidji Day at the Capitol, Management Team, Budget, Negotiations, Jail Committees, Land Review, Law Library, Community Health Assessment, Community Health Board-related committees, and Policies Committees to the per diem list. Motion died for lack of a second.

A motion amendment was made by Commissioner Gould to add NACO, Bemidji Day at the Capitol, Budget, and Negotiations committees to the per diem list. Motion died for lack of a second.

A motion amendment was made by Commissioner Gould to add Budget and Negotiations Committees to the per diem list. Motion died for lack of a second.

Original motion carried unanimously.

WHEREAS, the various members of the Beltrami County Board of Commissioners from time to time are obligated by law, appointment, or duty to attend several functions of their office at times other than regular Board meetings, and;

December 3, 2024

WHEREAS, Minnesota Statute 375.055 provides for establishment of a schedule of per diem payment for said activities, and;

WHEREAS, the following duties, committees, or commissions are deemed as eligible committees:

Association of Minnesota Counties (including Policy Committees)
Behavioral Health Community Collaborative
Beltrami Area Service Collaborative (BASC)
Beltrami County Township Officers (BATO)
Beltrami HRA
Bemidji Regional Airport Authority Board
BiCAP
Blackduck Ambulance
Blackduck EMS Joint Powers Board
Cass Lake Fire Association
ConCon/PILT Fund Committee
Ditch Committees
Fair Board
Greater Bemidji
Headwaters Regional Dev Board (HRDC)
Hope House Board
Housing Trust Fund Board of Trustees
Household Hazardous Waste
Joint Airport Zoning Board (JAZB)
Joint Powers Natural Resource Board
Kitchigami Regional Library Board
Land of the Dancing Sky AAA
MN Rural Counties (MRC)
Mississippi Headwaters Board
Northern Lights Library Board
Northwest Juvenile Center Board
Northwest Regional Radio Board
One Watershed/One Plan 1W1P Policy Committee – Mississippi Headwaters
One Watershed/One Plan 1W1P Policy Committee – Upper/Lower Red Lake
One Watershed/One Plan 1W1P Policy Committee – Thief River Falls
Polk County Incinerator Advisory Board
PrimeHealth Board
PrimeWest Health System
State Community Health Services (SCHAC) Advisory Committee

Also, any official committee or subcommittee identified as eligible for per diem at a Regular County Board Meeting, and as appointed by the County Board of Commissioners through the course of the year.

NOW, THEREFORE, BE IT RESOLVED, that members of the Beltrami County Board of Commissioners be permitted per diem payments, in alignment with the Commissioners Per Diem Policy, as follows: Tier 1 payments shall be \$50.00 and Tier 2 payments shall be \$75.00. This

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authorization is contingent on the request for payment per diem and mileage being submitted within 60 days of the date of the meeting or meetings.

Set Board Meeting Schedule for 2025

The Board was in agreement during the Work Session to change the Chat-about schedule to the Wednesday following a board meeting at 9:30 am. They also made the following changes to the Management Team Schedule:

- April 9 to Commissioner Gaasvig
- July 9 to Commissioner Gould
- August 13 Commissioner Gould
- September 10 Commissioner Carlson

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson to approve the Board Meeting Schedule for 2025 with changes to the Chat-about schedule and Management Team schedule as discussed. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Gaasvig provided several committee updates
- Commissioner Gould provided several committee updates and asked other members of the board for approval to make a hotel reservation for Saturday before the AMC conference that begins Sunday afternoon, in lieu of a Tuesday night reservation as he will not be staying for the Wednesday events.

A motion was made by Commissioner Gould to authorize a hotel reservation for Saturday, December 7, the day prior to the Annual AMC Conference. Motion died for lack of a second.

- Commissioner Carlson gave a shout-out the Veteran Services Director, Shane Gustafson on his work to secure the MN Department of Veteran Affairs Competitive Grant for the Northern Warriors Outreach Program. It was discussed that authorization of temporary ARPA dollars may be necessary if the Grant requirements cannot accommodate pre-spending of funds.

December 3, 2024

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 17, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

TRUTH IN TAXATION/BUDGET MEETING AGENDA

Meeting opened at 6:00 pm by Board Chair John Carlson.

Chairman Carlson addressed the audience. Those in attendance with questions about property taxes and property values should meet with County Assessor, Kaleb Besser in the adjacent conference room at this time. The Public Hearing being conducted for the Budget meeting will be broken into three hearings; 1) 2025 Property Tax Levy and 2025 Budget 2) 2025 County Fee Schedule and 3) Transportation Improvement Plan.

Public Hearing

A motion was made by Commissioner Anderson, and seconded by Commissioner Gassvig, to open the Public Hearing for the 2025 Property Tax Levy and Budget. Motion carried 3:0 Gould abstained.

County Administrator, Tom Barry reviewed the Budget Process, proposed budget and proposed levy.

Citizens addressing the board:

- Joe Nipp, resident from Blackduck remarked that the budget has doubled. He asked that the County tighten their belt like everyone else.
- Patricia Heart, Resident from Cass Lake appreciated the work of the county and staff on the budget. Ms. Heart stressed

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that if citizens were hoping to make changes, they should be contacting their legislators.

- Charles Biberg, resident from Tenstrike, asked if the Board gave consideration to an individual's income when estimating property taxes.
- Doug Martinka, resident from Bemidji, asked how the levy related to property taxes. Mr. Martinka also stated that the property tax statement only had one phone number on it and it would be helpful to have other relevant numbers listed as well.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gassvig, to close the Public Hearing. Unanimously carried.

Adoption of the 2025 Property Tax Levy Resolution & Budget Resolution

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Resolution to establish the 2025 Property Tax Levy and the Resolution setting the 2025 Expenditure Budget.

A motion amendment was made by Commissioner Gould to add \$85,000 from County reserves to the Opioid Settlement Fund. Motion died for lack of a second.

A motion amendment was made by Commissioner Gould to add \$9,000 to the Kitchigami Library Fund - \$6,000 to Bemidji and \$3,000 to Blackduck. Motion died for lack of a second.

The original motion carried 3:1. Gould voted No.

2025 Final Levy Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2024 County Proposed Property Tax Levy of \$33,305,714 a Levy growth of 7.88%:

2025 Final Levy		
	2024	2025
Regular Levies (Operations)		
Revenue Fund	18,436,943	19,727,900
Human Services	8,413,234	9,509,970
Road & Bridge	2,954,761	3,004,457
	29,804,938	32,242,327
Debt Service Levies:		
Jail Debt Service	380,613	373,437
Judicial Center Debt Service	686,400	689,950
	1,067,013	1,063,387
	\$30,871,951	\$33,305,714

2025 Budget Resolution

BE IT RESOLVED, that the Beltrami County Board of Commissioners do hereby approve the 2025 County Expenditure Budget in the amount of \$118,139,910

	2024	2025
	Budget	Budget
Expenditures		
General Government	19,128,248	20,560,167
Public Safety	17,187,169	17,401,630
Highway & Streets	20,918,965	27,818,027
Sanitation	6,675,310	8,138,632
Human Services	33,823,618	34,511,712
Health	1,734,060	2,027,247
Culture & Recreation	1,076,893	1,081,673
Conservation	1,768,851	1,772,264
Economic Development	352,026	245,671
Capital Outlay	280,000	733,000
Debt Service	1,339,763	3,849,887
Total Expenditures	104,284,903	118,139,910

Adoption of the 2025 Proposed Fee Schedule

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to open the public hearing on the 2025 Proposed Fee Schedule. Motion carried unanimously.

Administrator Barry introduced the Fee Schedule and the three departments that would be reviewing their fee schedule changes: Brent Rud with Environmental Services, Bruce Hasbargen with Public Works and Anne Lindseth with Health and Human Services.

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Environmental Services Director, Brent Rud pointed out one more change/addition to the fee schedule that was left out. The Short Term Rental Ordinance has application fees that should also be listed on the Fee Schedule.

Citizens addressing the Board:

- Charles Biberg, resident from Tenstrike asked where the monies collected from building permits went. Staff's answer was that they went to offset staff time and expenses and keep the cost off the property tax levy. Mr. Biberg also asked for clarification on what/how a data request works.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to close the Public Hearing. Unanimously carried.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the 2025 Proposed Fee Schedule with the addition of the word "State" to the Cannabis License Fee, and adding the Short Term Rental Application Fees from the Short Term Rental Ordinance.

A motion amendment was made by Commissioner Gould to waive 2025 fees for building permits, septic fees and entrance fees. Motion died for lack of a second.

Original motion carried 3:1. Gould voted no.

Adoption of the Transportation Improvement Plan

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to open the public hearing on the 5-year Transportation Improvement Plan. Unanimously carried.

Highway Engineer Bruce Hasbargen reviewed the project list and answered questions from the Board.

Citizens addressing the Board:

Charles Biberg, resident from Tenstrike asked questions specific to what road resurfacing means.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to close the Public Hearing. Unanimously carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig to approve the County 5-year Transportation Improvement Plan. Unanimously carried.

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MEETING ADFJOURNMENT

A motion to adjourn the Budget meeting at 7:05 p.m. was made by Commissioner Anderson, seconded by Commissioner Gaasvig and unanimously carried.

John Carlson, Chair

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
December 17, 2024**

The Beltrami County Board of Commissioners met in regular session on December 17, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, and Richard Anderson were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

Chairman John Carlson thanked fellow commissioners and staff for their work and efforts during the past year. He also highlighted several major projects and accomplishments during 2024.

CITIZENS ADDRESSING THE BOARD

- Patricia Heart, resident from Cass Lake thanked the Board and Staff for all the hard work they do for the citizens of Beltrami County.

APPROVAL OF AGENDA

The following items were added to the Regular agenda:

- Administrator's Performance Appraisal
- Moved from the Consent to the Regular Agenda:
 - Audit Statement of Work - 2024 Audit Services
 - Audit Statement of Work - 3 Year Contract

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held December 3, 2024, and the Minutes of the Board of Commissioners Regular Meeting held December 3, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved On-Sale Liquor License Application

The Board, by adoption of its Consent Agenda, approved the On-Sale Liquor License Application for Putnam Resorts, DBA Kohl's Resort.

Approved Public Defender Contract Extensions

The Board, by adoption of its Consent Agenda, approved the Public Defender and Legal Services Representation Contract Extensions for Donald G. Kirchner and George L. Duranske III.

Approved Extension Memorandum of Agreement

The Board, by adoption of its Consent Agenda, approved the 2025-2027 University of Minnesota Extension Memorandum of Agreement.

Approved Emergency Preparedness Facility Use Memorandum of Understanding

The Board, by adoption of its Consent Agenda, approved the Emergency Preparedness Facility Use Memorandum of Understanding renewal for another three year term.

Approved Opioid Steering Committee Amendments

The Board, by adoption of its Consent Agenda, approved the amendments to the Opioid Steering Committee Guidelines as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

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Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved 2025 Revenue Acceptance Authority

The Board, by adoption of its Consent Agenda, approved the Health and Human Services 2025 Revenue Acceptance Authority, allowing the HHS Director and Division Directors signatory authority to manage incoming revenues that are a part of the approved 2025 county budget.

Approved County Burial Policy

The Board, by adoption of its Consent Agenda, approved the County Burial Policy, Application and negotiated costs, as submitted.

Approved Determination of Need Application to Expand Day Services

The Board, by adoption of its Consent Agenda, approved the Determination of Needs Application to Expand Day Services, allowing the Health and Human Services Director and Division Directors, signatory authority to work with the State of MN to expand day services for county residents.

Approved Resolutions Supporting Bike/Pedestrian Trail Along CSAH 7

The Board, by adoption of its Consent Agenda, approved two resolutions supporting grants for the Bike/Pedestrian Trail along CSAH 7:

Resolution Supporting the County State Aid Highway (CSAH) 7 Multi-Use Trail Project and Application for the Minnesota Department of Transportation (MnDOT) Active Transportation Infrastructure Program Grant

WHEREAS, CSAH 7 is a main route into the City of Bemidji from the southwest part of Beltrami County; and

WHEREAS, the Bemidji High School and Gene Dillion Intermediate School are located along CSAH 7 and they generate significant traffic from all types of users of the school facilities; and

WHEREAS, CSAH 7 is part of the Mississippi River Bike Trail and the Great River Road which generate bicycling and other traffic; and

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WHEREAS, the MnDOT Active Transportation Infrastructure Program Grant has graciously provided funding for Phase 2 of the CSAH 7 multi-use trail project; and

WHEREAS, the Beltrami County Board of Commissioners desires funding for Phase 3 of the CSAH 7 multi-use trail project.

NOW THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners supports the CSAH 7 multi-use trail project.

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for the MnDOT Active Transportation Infrastructure Program Grant to help fund Phase 3 of this project.

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports funding the engineering, right of way, inspection, non-eligible costs, as well as eligible costs in excess of the grant amount.

And

Resolution Supporting the County State Aid Highway (CSAH) 7 Multi-Use Trail Project and Application for the Minnesota Department of Transportation (MnDOT) Safe Routes to School Infrastructure Program Grant

WHEREAS, CSAH 7 is a main route into the City of Bemidji from the southwest part of Beltrami County; and

WHEREAS, the Bemidji High School and Gene Dillion Intermediate School are located along CSAH 7 and they generate significant traffic from all types of users of the school facilities; and

WHEREAS, CSAH 7 is part of the Mississippi River Bike Trail and the Great River Road which generate bicycling and other traffic; and

WHEREAS, the MnDOT Safe Routes to School Infrastructure Program Grant can help provide funds for an off-street trail; and

WHEREAS, the Beltrami County Board of Commissioners desires funding for Phase 3 of the CSAH 7 multi-use trail project.

NOW THEREFORE BE IT RESOLVED that the Beltrami County Board of Commissioners supports the CSAH 7 multi-use trail project.

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BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports the application for the MnDOT Safe Routes to School Infrastructure Program Grant to help fund Phase 3 of this project.

BE IT FURTHER RESOLVED that the Beltrami County Board of Commissioners supports funding the engineering, right of way, inspection, non-eligible costs, as well as eligible costs in excess of the grant amount.

Approved Township Maintenance Agreement & Resolution for Summit Township

The Board, by adoption of its Consent Agenda, approved the Resolution and Maintenance Agreement for road maintenance services in Summit Township.

WHEREAS, Summit Township is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved, That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

Approved Personnel Policy Updates

The Board, by adoption of its Consent Agenda, approved the changes to the Beltrami County Personnel Policy, as submitted by the Human Resource Director.

REGULAR AGENDA

Public Hearing: Local Option Transit Sales Tax Project List

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to open the public hearing at 5:05 pm. Unanimously carried

Highway Engineer Bruce Hasbargen distributed a copy of the project list for use of the transit sales tax and commented on the five year plan.

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No citizens provided public comment.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to close the public hearing. Unanimously carried.

A motion was made by Commissioner Anderson and seconded by Commissioner Gaasvig, to approve the Local Option Transit Sales Tax Project List Resolution as submitted. Unanimously carried.

Public Transit Board Dissolution

On November 18, 2024 the City of Bemidji and the County met in a Special Joint Meeting for the purpose, in part, of discussing dissolution of the Public Transit Joint Powers Agreement and the PTB. The City and the County passed a motion at the Special Joint Meeting to have staff draft a Joint Resolution to dissolve the PTB. To do so, both the Bemidji City Council and Beltrami County Board of Commissioners would each have to pass the joint resolution authorizing the dissolution.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson to approve the Joint Resolution to dissolve the Joint Powers Agreement for operation of public transit system and the Bemidji/Beltrami County Transit Board. Motion carried 3:1 Gould voted No.

Commissioner Gould provided a summary of the history and purpose of the Public Transit Board.

Commissioner Gaasvig also provide remarks, including that now that Paul Bunyan Transit is a 501c(3) the Public Transit Board is no longer needed to oversee or be their fiscal agent.

JOINT RESOLUTION TO DISSOLVE THE JOINT POWERS AGREEMENT FOR OPERATION OF PUBLIC TRANSIT SYSTEM AND THE BEMIDJI/BELTRAMI COUNTY TRANSIT BOARD

WHEREAS, the City of Bemidji, hereinafter referred to as the "City", and the County of Beltrami, Minnesota, hereinafter referred to as the "County", previously, pursuant to Minnesota Statute Section 471.59, entered into a Joint Powers Agreement titled "JOINT POWERS AGREEMENT FOR OPERATION OF PUBLIC TRANSIT SYSTEM", hereinafter referred to as the "Agreement", for the establishment of Bemidji/Beltrami County Transit Board with the purpose to oversee the implementation, funding, operation and maintenance of a joint public transit system; and

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WHEREAS, the City and County now desire jointly to dissolve the Agreement and the Bemidji/Beltrami County Transit Board because an alternative transit system and funding source is available for the implementation of a public transit system directly through Paul Bunyan Transit, a Minnesota Nonprofit Corporation. The Agreement and the Bemidji/Beltrami County Transit Board are no longer necessary to oversee the implementation, funding, and operation and maintenance of the countywide public transit system; and

WHEREAS, in accordance with Minn. Stat. § 471.59, Subd. 4, the City and County now desire jointly to dissolve the Agreement and the Bemidji/Beltrami County Transit Board according Section X of the Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the County Board of Beltrami County, Minnesota and the City Council of the City of Bemidji, Minnesota as follows:

Subdivision 1. TERMINATION. Pursuant to Section X of the Agreement, the Agreement shall remain in full force and effect unless and until terminated by a joint resolution passed by the City Council and County Board. The City and the County met in a Special Joint Meeting on November 18, 2024 for the purpose, in part, of discussing dissolution of the Agreement and the Bemidji/Beltrami County Transit Board. The City and the County passed a motion at the Special Joint Meeting to have staff draft a Joint Resolution of Dissolution. Since the City and the County jointly agree to dissolve the Bemidji/Beltrami County Transit Board, the Bemidji/Beltrami County Transit Board, and the Agreement, shall be dissolved upon signed approval by both entities. The effective date of termination shall be the date in which the last entity (City or County) provides signed approval.

Subdivision 2. ALTERNATIVE TRANSIT OPERATIONS. Paul Bunyan Transit, a Minnesota Nonprofit Corporation is the agency that will serve as the principal transit agency for the City and the County, including the entire geographic area of Beltrami County.

Subdivision 3. DISCHARGE OF DEBT OR LIABILITY. Any debts or outstanding liabilities that survive beyond the agreement shall be promptly resolved by the City and County pursuant to Section XI of the Agreement.

Subdivision 4. DISPOSITION AND DISTRIBUTION OF PROPERTY. Any real or personal property owned by the Public Transit Authority shall be promptly transferred or disposed of by the City and County pursuant to Section XI of the Agreement. No property

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shall be disposed of until payment or performance of all obligations arising out of the Agreement is complete.

Subdivision 5. CONCLUSION. IN WITNESS WHEREOF, the City of Bemidji has caused this Joint Resolution to dissolve the Bemidji/Beltrami County Transit Board, and the Agreement, to be signed in its corporate name by its Mayor and City Manager and sealed with the Corporate Seal of the City; and the County of Beltrami has caused this Joint Resolution to dissolve the Bemidji/Beltrami County Transit Board, and the Agreement, to be signed in its corporate name by the Chair of the Board of County Commissioners and the County Administrator and sealed with the official seal of the County.

Administrator's Performance Appraisal

The Board found that Administrator Barry exceed expectations. His knowledge, skills and abilities have helped advance critical and complex projects and initiatives above and beyond his normal duties. He has helped the county to avoid, recover or earn, almost \$10M in equivalent savings over the past year.

A motion was made by Commissioner Gaasvig and seconded by Commissioner Anderson, to approve Amendment 2 to the Employment Agreement with County Administrator Barry. Unanimously carried.

Audit Statement of Work - 2024 Audit Services and Three Year Contract

Commissioner Gould requested Auditor-Treasurer JoDee Treat explain the difference between the 2024 Audit Services and the Three Year Contract.

Ms. Treat explained that the 2024 Audit Services Statement of Work is for the first year (2024) services of the Three Year Contract. Both items are presented for approval.

A motion was made by Commissioner Gould and seconded by Commissioner Anderson, to approve the 2024 Audit Services Statement of Work and the Three Year Contract for Audit Services. Unanimously carried.

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COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Anderson introduced his wife, who is present at this meeting, to the Board.
- Commissioner Gaasvig gave several committee updates
- Commissioner Gould gave several committee updates
- Commissioner Carlson gave several committee updates and a shout-out to everyone for the United Way Chili Cook-off

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be January 7, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:32 p.m. was made by Commissioner Anderson seconded by Commissioner Gould and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator