

OPIOID STEERING COMMITTEE

Location: Conference room A/B
2nd floor HHS
Date: 5/13/24
Time: 2:00 PM
Co-Chair: Amy Bowles
CO-Chair: Monica Thul

Agenda items

1. Meeting called to order at 2:05pm
 - a. In attendance: Melinda Broden, Amy Bowles, Carissa Golden, Joe Kleszyk, David Lazella, Jeff Lind, Amanda Sachau, Jenny Vance, Commissioner Joe Gould, David Hanson, Jennifer Greenleaf, Dr. Joseph Corser, Joe Beaudreau
 - b. Absent: Sheriff Jason Riggs, Selena Beasley
2. Welcome – Story “what is your reward”
3. Opioid Steering Committee Guidelines
 - a. Reviewed Mission Statement and Budget
 - (i) \$140,000 allocated to yearly spending, 50% would be used for enhancing and supporting county programs 50% will support community activities, partners, and/or allocated to an RFP process.
 - (ii) \$364,362.24 -\$140,000 for 2024 + 146,000 for 2022-2023 RFPs, remaining \$78,362.24.
4. Update on RFP
 - a. Board approval up to \$146,000 and Amy meeting with each awardee

Beltrami County	
Stellher	\$50,00
NWICDC	\$15,800
North Homes	\$33,049
Drug Court, MN State	\$10,000

- c. Committee Next Steps – Awardees as guest speakers and Fall Listening Sessions
 - (a) Locations to host – different from last year? Different time of day?
 - (i) Ideas: Add a survey, offer a day session, library (Jenny), The Bridge (Joe B), Armory (Mindy),
- d. Next RFP to be released in January 2025 with intent to award up to \$70,000
- e. SUD campaign vs Recovery – sober activities, education, key message
- f. New Website - [Opioid Steering Committee | Beltrami County](#)

5. Next meetings –

- a. Next County meeting June 10, 2024
- b. Next Full group (17 members) meeting July 8, 2024
- c. Present Contracts/MOU for approval at June 16 County board meeting

Action items	Owner(s)	Deadline	Status
Present at CHB	Amy	7/18/23	Complete, moved to BC Board Meetings
Application for SC	Amy	7/20/23	Sent to team for review
Advertise	Committee	7/20/23	See Spread sheet
Review Applications	Committee	8/14/23	Present at meeting
Review Financials	Committee	8/14/23	Presentation by Amy and Josh
Contact Chosen Applicants	Amy	9/11/23	2 nd round, community members
Present Allocation of Funds to BC Board	Amy	9/5/23	Submit work bill for work session
Update in County Newsletter	Amy	TBD – Will submit each quarter as requested	Sent to Diane 8/16/23
Posting of Meeting Minutes	Amy	TBD – Working with Diane	Delay due to new website
Opioid Summit	Committee	Red Lake hosted Twice	Several Committee Members Attended
Community Learning Sessions	Committee	10/24 and 10/30	Beltrami Electric and Black Duck Golf Course
BC Board Presentation	Amy	9/18/23	Committee members and approval of allocation of funds
Review Community Input from Learning Session	Committee	11/13/23	Continue in 2024
Creation and Release of RFP	Committee	1/17/24	Amy will present to board 1/16/24

Review RFP	Committee	3/11/24	Amy to send final RFP and RFP applications to all board members by 3/1/24
Present RFP funding to Board	Amy	4/16/24	Amy to present which applicants will receive funding at 4/16/24 county board meeting
Draft, approval, signed Contracts	Amy, David, Awardees	6/18/24 Board meeting	Go live 7/1/2024
2024 Community Listening Sessions	Steering Committee	TBD	Finalize locations and times at July meeting
Invite Awardees to Committee Meetings	Amy	TBD	Complete by end of year
Create a Community Resource page on Opioid Website	TBD	TBD	TBD